

KING EDWARD'S HOSPITAL FUND FOR LONDON



KING'S FUND CENTRE

REVIEW

1976 • 1977

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**King's Fund Centre
Review**

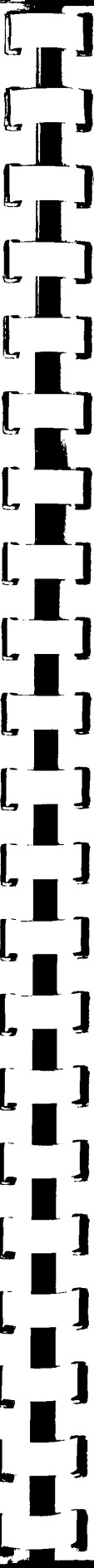
1976 - 1977

April 1978

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KING'S FUND CENTRE

REVIEW

AUGUST 1976 - DECEMBER 1977

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KING 2 FUND CENTRE

REVIEW

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SECTION 1

THE KING'S FUND CENTRE

SECTION 1

THE KING'S FUND CENTER

KING'S FUND CENTRE

REVIEW 1976 - 1977

INTRODUCTION

The purpose of this Review is to provide a ready means of reference to the work of the King's Fund Centre. It continues the series of previous years and covers the period from the move to the new premises at Albert Street in August 1976 to the end of 1977. In future years there will be a Review for each calendar year.

This volume is in four sections, the first two having been planned so that they can be used separately. The first describes the four areas of interest of the Centre - library and information services; long term care; education and training; and health service planning. In all of these, it is the aim of the Centre to help to identify good new ideas and to try to accelerate their introduction into the health and social services. A feature of the work carried out during the period covered by this Review has been the way in which it has been possible for those in receipt of grants from the Fund for projects to make use of the splendid conference, display and library resources of the new building.

The second section of this report comprises a register of most of the projects now being financed by the King's Fund. This register is to be extended and more information about each project will be recorded in a form compatible with the larger scale register of projects sponsored by European Hospital Centres. This register appeared for the first time in January 1978 and is the product of collaboration between the directors of the Institutes, who meet together in alternate years.

Collaboration with other organisations has always been an important feature of the work of the King's Fund Centre. The third section describes the work of those whose offices are currently in this building. The work of all these is closely allied with many of the Fund's activities. It is gratifying to be able to place on record our appreciation of the contribution which they make to the work, and one hopes, to the influence of the Centre, whilst recognising that over a span of time the organisations will move on elsewhere.

Finally, this Review includes a section detailing the members of the two committees with which the Centre is mainly involved, and lists the many topics discussed at conferences, seminars and meetings and the outside organisations that have used the facilities of the Centre. This section also lists the names of the King's Fund Centre staff, and it gives me the opportunity to acknowledge gratefully the work and friendly co-operation of all my colleagues; without their help and commitment little could be achieved.

April 1978

W G Cannon
Director

MEMORANDUM

The purpose of this report is to provide a summary of the findings of the study conducted during the period from the month of March 1957 to the month of June 1957.

The study was conducted in order to determine the effect of the proposed changes on the operations of the plant. It was found that the proposed changes would result in a significant increase in the efficiency of the plant and a corresponding decrease in the cost of production.

The results of the study indicate that the proposed changes are feasible and would result in a significant increase in the efficiency of the plant. It is recommended that the proposed changes be implemented as soon as possible.

1957

LIBRARY AND INFORMATION SERVICES

A report by Keith Morton, the Assistant Director responsible for the Centre's library and information services.

Introduction

The move to Camden Town was carried out virtually without a break in the library's services, and resulted in considerable improvements. With more space and purpose-designed furniture and fittings, the new library provides far better working conditions for users and staff than was ever possible at Nutford Place. The larger library and the allocation of a document secondary storage area in the basement have made it possible to arrange the literature collections more attractively and more efficiently than before. These improvements are doubtless among the factors which have contributed to a marked increase in personal use of the library and its services during the past 18 months.

Since the move, approximately 1,500 books have been added to stock, and the number of periodicals processed has risen to about 350. The volume of material sent out on loan has decreased slightly as more users have been attracted into the library, but, because many users are from distant parts of the United Kingdom and abroad, much of the library's work is and always will be conducted by telephone and correspondence. The library staff workload continues on an upward trend, and two current developments will help to ensure that this trend will be maintained during 1978. Following the retirement in November 1977 of the Centre's Equipment Adviser and the cessation of his advisory role, the library is now in the process of absorbing the information handling part of the equipment section's work. The second development is an attempt to bring about closer integration of the library and information activities of the Centre and the International Hospital Federation; as a preliminary move, the Centre's library staff are taking over the processing of IHF periodicals.

Staffing

The overall staffing level has remained constant during the period under review, but during this time two members of staff have left: Mrs F W Roberts, on moving to Cambridgeshire, secured the post of Librarian at the Physiological Laboratories, University of Cambridge, and Mrs S D Albon is now taking a full time postgraduate course with a view to becoming a chartered librarian. At present the library is staffed as follows:

Librarian	Mrs J M B White ALA
Information Officer (deputises for Librarian)	R G Bennett
Assistant Librarian	Mrs M E Gordon BA ALA
Periodicals Processor	H J Lord
Information Assistant	Miss A P Corlett NZLACert
Library Assistants	Mrs S C Cook BA Mrs M E McEwan

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Users

As mentioned earlier, the Centre's library is used as a local and a national resource by users from within and outside the health services, from all parts of the United Kingdom and, increasingly, from abroad. Many of the users are practitioners seeking information to assist them with their day-to-day work, while many others are students seeking material for their course work. The library is recognised as a suitable study base by several training establishments, such as the Royal College of Nursing, the Medical Architecture Research Unit of the Polytechnic of North London, and the Polytechnic of the South Bank, and the Librarian holds regular induction sessions with groups of students from these and other establishments.

An important trend, and a satisfying one from the library staff point of view because it reflects recognition of their individual and collective knowledge and expertise, is the growing use of the Centre as a focal point and source of advice for librarians and information specialists working in the health services and related fields. Working contact is maintained with nearly 200 such people, of whom 50 have visited the library during the past 18 months; several library schools include the Centre in their programmes of official visits, and various groups of NHS librarians, such as RHA Librarians and Regional Librarians, meet here regularly. Strong links exist with many libraries, including those at the DHSS, at several RHAs and other NHS authorities, at Royal Colleges, and at a large number of postgraduate centres and schools of nursing.

With librarianship as with other professions the Centre is in a unique position to bring together practitioners working at all levels and serving various disciplines, and it is felt that such activities afford support and assistance to the Library Association and Aslib as well as to the practitioners themselves. As part of this professional support activity, two major events were held at the Centre in 1977: in May 90 librarians and other information specialists attended a study day to learn more about the Centre's library and information services; then from September to December an exhibition was staged, as part of the Library Association's centenary celebrations, about hospital libraries and services to handicapped readers.

The library has continued to open on Saturdays, and 494 users took advantage of this arrangement during 1977, compared with 250 in the previous year.

Extra-mural activities

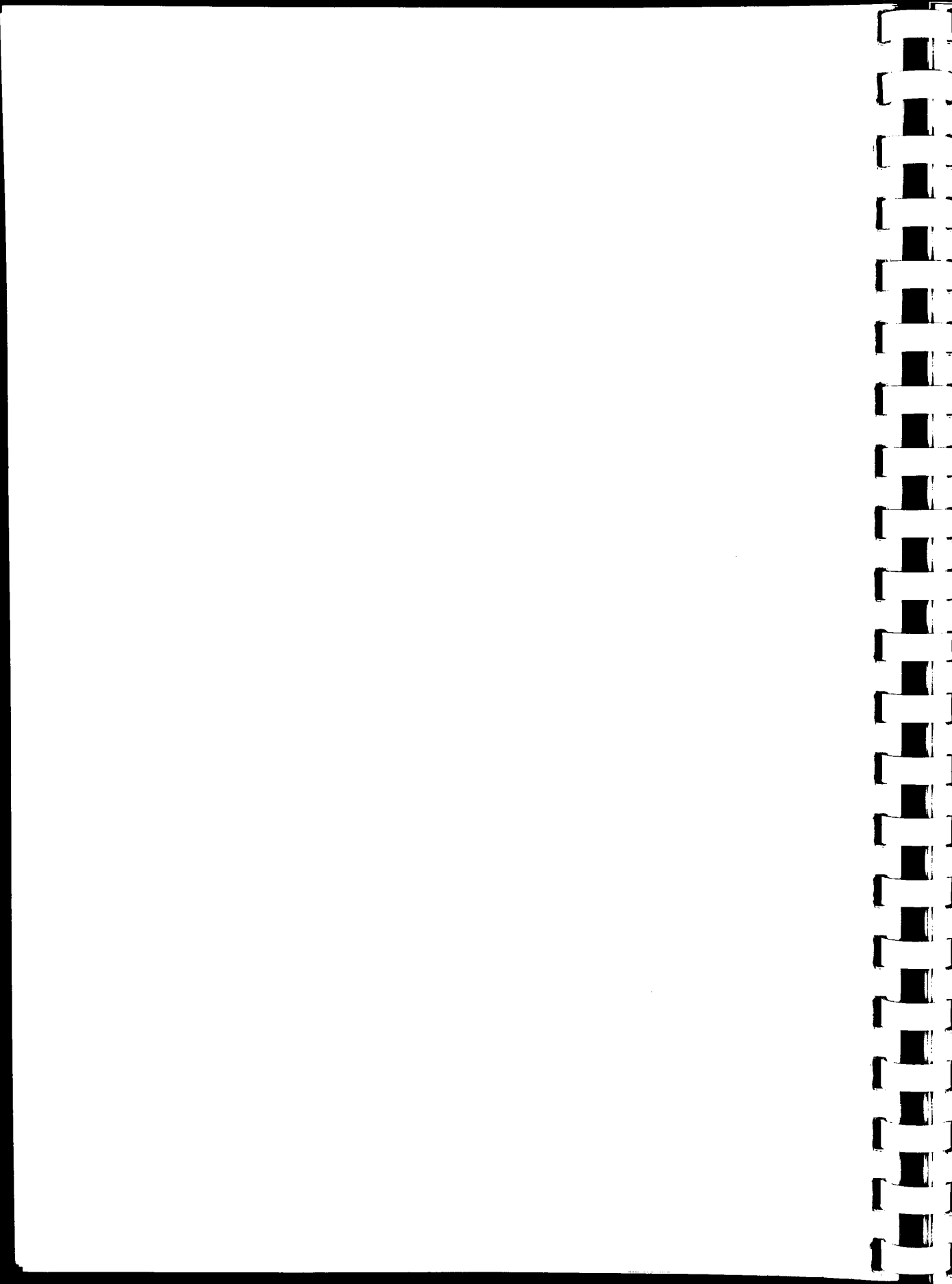
As part of the advisory service on library development already mentioned, Keith Morton and Jennifer White have assisted, and are still assisting, several health authorities in planning and developing their library services, and with the appointment of library staff. This has taken them into hospitals and health authorities to carry out surveys of existing library services and to make recommendations for their improvement. They have also accepted invitations to speak at conferences, meetings and courses about the Centre's services and about librarianship in the health care setting. Other members of the library staff have attended meetings and seminars, and have officially visited libraries with similar or related interests to those of the Fund. An important aspect of these activities is that they enable staff to gain a better understanding of the background from which most of the library's users come.

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In the international context, the library is active in information exchanges with many overseas organisations, particularly with several European institutes similar to the Centre. These institutes form the core membership of the International Hospital Federation's Study Committee on Documentation and Information Handling, of which Keith Morton is currently chairman and Jennifer White is a member, and which met at Copenhagen in September 1977. A direct outcome of the cooperation among the European institutes is A register of research projects sponsored by European hospital centres and similar institutes which, with input from ten institutes, is compiled and produced at the King's Fund Centre library. Another direct outcome of the Copenhagen meeting, which was attended by the WHO European Regional Officer for Health Information, is that Keith Morton has been invited to act as an adviser to the WHO Regional Office for Europe on information and research matters.

Conclusion

The aim of this brief report has been to illustrate two main themes: First, that the library has gained considerably from the move to Camden Town in terms of location, space, furniture and fittings, and atmosphere; second, that the collections, the user-body, the functions, and therefore the workload have all continued to expand. The Centre's library and information services were not originally planned as a national resource, and certainly not as an international one but, as the collections and staffing expertise have grown and improved during the past decade, there has been a natural burgeoning of interest in and usage of the services. The period since the move has been a busy and testing one for the library staff, who have had to cope with environmental and staffing changes as well as with expansions of subject coverage and numbers of users. The period has also been a most satisfying one, and an important one in the library's evolution.



EXHIBITIONS

A report by Keith Morton, the Assistant Director responsible for coordination of the Centre's exhibitions and displays.

Introduction

During the final two or three years of the Centre's existence at Nutford Place, there had been a deliberate shift in the exhibitions policy. It is an over-simplification to say that the shift was from the exhibiting of tangible objects to the displaying of graphical material, but to some extent that statement does summarise the change in approach which was taken into account when plans were being made for the exhibitions function in the new Centre at Camden Town.

At the old Centre, attitudes towards the exhibitions function had grown from and been nurtured by the fact that space had been specifically allotted to the function, and the aim was to have the space continuously utilised. At Albert Street there is no space dedicated in the same way, but there are areas which can be used when required; these areas are visually attractive when not in use as exhibition spaces, so there is not the same need for continuously occupying them. This means that, instead of compulsively searching for topics, the Centre is now in the healthier position of being able to respond to needs as they occur. This situation does not obviate the need to plan ahead as far as possible, but it does mean that gaps in the exhibitions programme are acceptable.

Selection of topics

Exhibitions at the Centre fall into three broad categories:

- semi-permanent, such as the collection of descriptive panels inside the main entrance;
- long-term, which are usually thematic and which remain in position for ten to twelve weeks;
- short-term, which are set up for one day or a few days in support of a particular conference or meeting.

The selection of topics for the first category (semi-permanent) is an internal matter, but for the other categories choices should be affected by external influences, particularly by ideas and trends that emerge in the fields of health services planning, management and development. Centre staff should always feel encouraged to suggest topics for all three categories.

Planning and implementation

Members of staff continuously involved in the planning and implementation of exhibitions are Denis Ewbank (Designer-draughtsman) and Bert Thorne (House Engineer), with Keith Morton acting as coordinator on behalf of the Director. Discontinuously involved, for specific exhibitions, are other Centre staff and people from outside who produce ideas for exhibitions and who are invited to join temporary working parties.

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Exhibitions during the period under review

- 1976 The opening displays in the new building were a concise history of the King's Fund, and the semi-permanent shopfront display. The former, first shown in 1972, had been updated to a total of 31 panels covering the period 1897 to 1976. These panels are currently displayed in the Centre's basement and are particularly useful for showing to visitors from overseas or others with little knowledge of the Fund. The shopfront display summarises the Centre's aims and facilities, and lists the other organisations housed in the building and their objectives. The inclusion of some graphical material from circa 1897 is meant to imply that although the building is new the Fund is long-established.

Towards the end of 1976, there was a display of Christmas cards from 56 charities associated with health and welfare in this country.

- 1977 Long term care: an exhibition introducing the Centre's Long Term Care Team and its interests, and inviting visitors to complete a questionnaire 'How could the Team help you?'

The path to dental health: arranged in association with the British Dental Health Foundation, and based on the Court Report; it illustrated child dental health problems and some possible solutions, and included a 40 slide programme. The entire exhibition has since been handed over to the Foundation in custom-built containers to facilitate its being shown in other areas.

Hospital and welfare library services today: arranged in association with the Hospital Library and Handicapped Readers Group of the Library Association as part of the Association's centenary celebrations. The display included examples of equipment and aids used by librarians working in hospitals and in the community, and included an 80 slide programme.

Charity Christmas cards: cards from 62 charities were included and, as in previous years, the display was supported with order forms from all the involved charities. There was a far better response than in the previous two years, some 2,500 order forms being taken by visitors during October and November.

Future exhibitions

Two exhibitions are now at the planning stage for 1978:

Shared care: in association with the National Children's Bureau; the theme will be the need for multidisciplinary and interdisciplinary cooperation in the care of handicapped children.

The work of a health district: in association with the South West Leicestershire Health District.

In 1976 the Fund decided that the activities of the Centre which were concerned with the needs of people in long term care should be brought together in one group. The Long Term Care Team was formed in September 1976, and consists of staff who previously worked with Mr. James Elliott on the Mental Handicap Project, together with other Centre staff concerned with branches of long term care. Members of the team are David Downham (co-ordinator), Joan Rush, Wyn Arnett-Rayson, Diana Irish, Carmel Bonnet and Andrea Whittaker.

OBJECTIVES

To help develop better services for mentally ill, mentally handicapped, elderly and disabled people living in hospital or in the community. This involves the Team in the following areas of work:

- (a) helping to identify and focus attention on fresh ideas and practices which seem to merit wider application;
- (b) providing a neutral forum in which health and social service staff can freely and openly discuss interesting and significant developments;
- (c) helping to bridge gaps - e.g. between different branches of the health and social services, between statutory and voluntary authorities, between different types and levels of staff, and between professionals and members of community health councils.
- (d) co-operating with other organisations specifically concerned with long term care, including those based at the Centre.
- (e) initiating and promoting any activities which will help to achieve the overall objectives of the team (e.g. by means of meetings, conferences, residential workshops, publications, research).

INITIAL WORK

One of the first priorities was to publicise the existence of the team, and this was done through a press release and by setting up a panel display at the Centre, introducing the team and its aims and objectives. This display included various handouts and reports, and also a questionnaire for visitors to set out their suggestions as to areas of possible work for the team.

Other necessary preliminary work was to discover what developments were taking place in the long term care field and to establish contact with staff working at all levels of the service in order to seek their views on how the team might best help. Discussions were held with individuals and groups of staff from the DHSS, health authorities, social services departments, and professional and voluntary organisations. A newsheet suitable for display on notice boards has been sent out approximately quarterly, and it now has a circulation of over 400. The mailing list has been built up of people who have expressed an interest in being involved in the activities of the team and represents a broad spectrum of workers in the field, including doctors, nurses, social workers, therapists, administrators and voluntary workers.

PROGRESS

It is significant that, in spite of economic constraints, there is a continuing demand for conferences on long term care topics, especially on problems arising from the development

of community-based services and on the need for co-operation between different types of authorities and different professions. Almost all conferences are over-subscribed and even repeat conferences cannot always cater for all the applications received.

1. Mental Illness

(a) A study, which has included visits to health districts, is being undertaken into the management problems of providing a comprehensive mental health service based on large psychiatric hospitals. A publication is planned for the Summer of 1978, to be followed by a series of conferences, and the submission of evidence to the mental illness working group set up by the Secretary of State. In this study, two members of the Long Term Care Team are working with a health service administrator, a member of the staff of the Nuffield Centre, Leeds, and a principal social worker.

(b) A questionnaire has been devised to test what progress has been made in the adoption of written ward policies in psychiatric hospitals - particularly on long-stay wards. The results of the survey have been analysed and in the Spring of 1978 a publication will be issued which will include a check list for staff preparing ward policies. Follow-up workshops for multi-professional teams will also be held.

(c) Following a meeting of administrators from long stay and acute hospitals, a short discussion paper considering the role of the specialist psychiatric administrator has been published as a King's Fund Centre paper.

(d) Conferences have been held on the following subjects:
 Audio-visual materials in mental health education
 Rehabilitation for the mentally ill
 Crisis intervention

(e) Future work will include in particular, the development of alternative patterns of community mental health, including crisis intervention, and other new methods and schemes which prevent the need for medium or long-term hospital treatment.

2. Mental Handicap

(a) The team's closest contact with this field is maintained through the Association of Professions for the Mentally Handicapped. A member of the team provides an administrative and secretarial service for this organisation, and from time to time joint projects are organised. These have included two residential workshops - one on the Royal Commission on the Health Service, and the other on mental handicap in relation to the Court Report. Two joint conferences on multi-disciplinary working in the field of mental handicap have also been held.

(b) Other conferences on mental handicap have included:
 Special care for mentally handicapped people
 Services for mentally handicapped children
 Helping mentally handicapped people to learn with audio-visual aids
 (organised jointly with MIND)
 Residential provision for mentally handicapped adults (organised jointly with Campaign for the Mentally Handicapped)

3. "Living in Hospital"

This book was published in the Summer of 1975 and is concerned with the social needs of people living in long term care. It contains a check list of 100 questions for use by members and staff of health authorities and community health councils when visiting. To promote the principles outlined in the book, a number of two-day seminars have been held at the King's Fund College. Teams attending must include staff from different professions and they are expected to formulate proposals for future action within their own authorities. There has been encouraging evidence of the increasing use of "Living in Hospital" and its checklist - for example, a community health council recently published a comprehensive report on conditions in a large psychiatric hospital, based on standards and proposals contained in the book. It is hoped to maintain contact with staff who have been involved in workshops and meetings and to support innovations which have taken place as a result of this project.

4. The Elderly

(a) In the geriatric field, a study is being undertaken to prepare a survey method which health authorities themselves can apply, based on the views of staff, patients, and possibly patients' relatives. It will be in a form that will allow a hospital to compare its results with those of other hospitals. Results are expected by the Summer of 1978 and suitable follow-up work will be organised.

(b) Conferences on services for the elderly have included:

Transport to Hospital and Out-patient Departments and Day Centres - three conference which all attracted full houses. This was a joint venture with the National Corporation for the Care of Old People. A report has been published.

Continuing Care Project - Birmingham: looking at the needs of elderly people on discharge from hospital to their homes. Again a topic which aroused immense interest with over 400 applications being received. A repeat conference was arranged.

Residential Care of the Elderly - held in conjunction with the Personal Social Services Council, and taking into account the implications of their publication "Residential Care Reviewed".

5. Physical Handicap

(a) A considerable amount of time has been spent looking into the problems of organising and managing units for younger disabled people. Two exploratory meetings were followed by two workshops for District Management Teams with special responsibility in this area, and four study days for Unit staff members. A welcome extension of this work has been that regions are now setting up their own study days based on the example initiated at the Centre. It is hoped to produce a publication giving examples of good practice and successful innovations.

(b) Other conferences dealing with the physically handicapped include:

Crisis in Communication: a two-day residential workshop for nurses, about the special considerations necessary when the younger disabled person is being admitted to hospital for acute treatment;

The problems facing adults with acquired hearing problems

The role of the volunteer and the severely physically handicapped

Day care facilities for the physically handicapped

Health care priorities for adults brain-damaged as a result of head injury.

6. Other Activities

(a) A number of conferences with a more general application to the provision of long-term care services have been held. Two have been organised jointly with the Disabled Living Foundation, on personalised clothing systems in long-stay hospitals, and the problems of the partially-sighted. Another two conferences looked at the role of the arts in hospital: the first was a joint venture with SHAPE and the Gulbenkian Foundation and demonstrated work being done by professional artists within caring settings; the second looked at the ways in which staff could use their own talents in this field, and how they could adapt various activities to suit their own patients. Work has also been done on the supply and maintenance of equipment which disabled people use, including a seminar for teachers of the deaf, with an exhibition of equipment for the deaf.

(b) Work with CHC members has begun, on the skills required in visiting long-stay hospitals and other residential establishments for people in the various categories of long-term care. It is hoped that a publication will be produced which will be of practical assistance to CHC members.

(c) Advisory Services: numerous requests are made to individual members of the team by health authorities and voluntary organisations for advice on specific problems, to provide a 'consultancy' service on management and organisation, or to serve on committees of enquiry into conditions in psychiatric or mental handicap hospitals. Although it is important that this type of direct contact with the health service is maintained, the team's commitments mean it is only rarely possible for a member to accept an invitation which involves a prolonged period of absence from the Centre.

* * *

EDUCATION AND TRAINING

The major characteristics of this developing work has been considered in three broad areas:

HELPING PROFESSIONAL GROUPS DEVELOP CONCERNS AND VALUES FROM THEIR OWN PROPOSALS

- 1.1. A final discussion and report on evolving a core element of research in nurse education was held in February 1977. This was the second meeting and considered to conclude the education - research debate in this form at present. Papers are available upon request from the Library and Information Service. KFC 77/168 at 20p per copy.
- 1.2. An experimental course in management skills was developed and undertaken by the Centre in November 1977 in collaboration with a department of physiotherapists. This was arranged in conjunction with a college of further education which will follow up the course by further in-service training during the next year.
- 1.3. A project to examine the role of the ward sister and to identify the needs for training ward sisters has been considered and is currently being developed.

EXPOSING PEOPLE TO A WIDER RANGE OF PROBLEMS WHICH REQUIRE A GREATER AND MORE DIVERSIFIED EXERCISE OF PROFESSIONAL JUDGEMENT AND SKILLS

- 2.1. A meeting organised jointly with Tameside Area Health Authority for senior nurses working in the Northern Region was arranged to discuss aids to ward management in psychiatric wards attached to district general hospitals. It was the second in a series on new approaches to ward management. Discussion centred on the importance of multi-disciplinary teams and regular ward meetings as well as policies involving active participation of patients and their relatives. The challenges and opportunities for psychiatric nurses integrating with the district general hospital staff were explored as well as the problems of providing appropriately secure nursing arrangements for patients admitted compulsorily under Section 60/65 Mental Health Act. A report of this meeting may be obtained from the Library and Information Service KFC 77/145. 20p per copy.

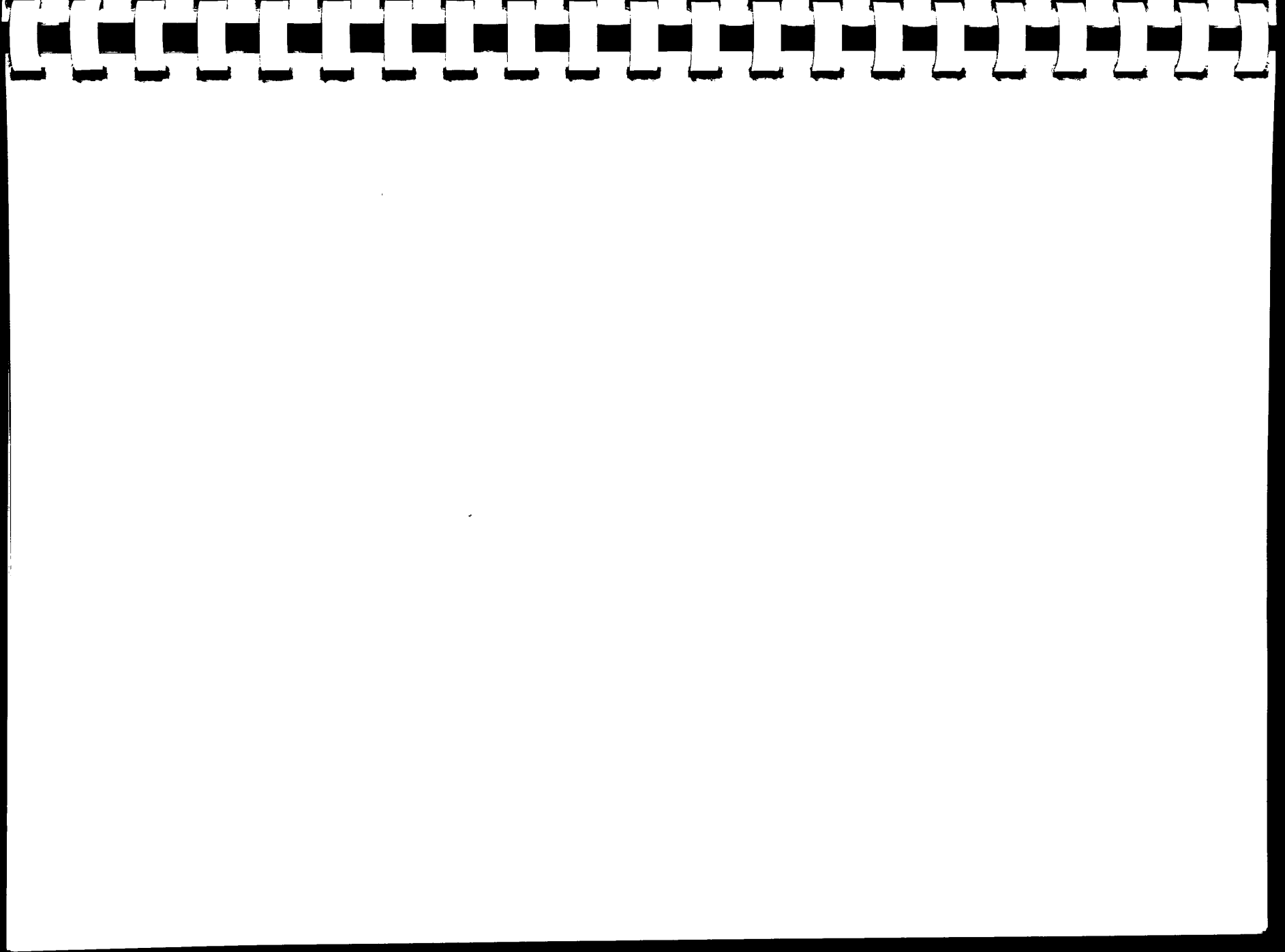
- 2.2. 'Children Living in Hospital' was the title of a meeting arranged jointly between the King's Fund Centre and Bristol Health District (Teaching) and held at Bristol. This arose from the concern of some nurses to improve the quality of life for children in long term care. Ward sisters, orthopaedic surgeons, paediatricians, social workers and hospital school teachers met to discuss papers showing the psychological effects on children in long term care in orthopaedic wards. The paper described the efforts made in some hospitals to reduce stress by promoting family centred care and support for the mothers and nursing staff working together in the interests of the child patient. A full report of this meeting may be obtained from the library and Information Service. KFC 78/9. at 20p per copy.

PROVIDING MORE EXPERIENCE WITH THE VARIETY OF PERSONNEL WITH WHOM PROFESSIONALS SHOULD WORK

- 3.1. Professionals and patients' associations continued to meet to discuss the complex problems of professional-patient interaction. This series of conferences involved nurses, regional postgraduate deans and general practitioners. Work on two suggestions from previous conferences, a directory of patients' associations and a film to demonstrate common difficulties started this year and it is hoped will be completed in 1978.
- 3.2. As a result of the above, the Renal Society/RCN Renal Nurses Group met further to explore the psychological problems of renal patients and the role of the nurse in seeking to help them.
- 3.3. A meeting organised to examine the role of the volunteer in providing information services for patients in long term care was arranged jointly with the Volunteer Centre. Nurses, social workers, volunteers and members of Citizen Advice Bureaux discussed ways in which that service could be achieved. A report of this meeting may be obtained from the Library and Information Service. KFC 77/76 at 20p per copy.

- 3.4. 'Improving the quality of life for patients in long term care' - a residential workshop was held at the King's Fund College and attended by district teams consisting of nurses, social workers, doctors, occupational therapist, a member of a Community Health Council and a patient in long term care. Three multi-disciplinary study groups have developed from this workshop in order to promote ideas and to identify and disseminate information about existing good practices in their own hospitals. It is hoped that this will be an ongoing process which will be monitored by the original workshop members.

HOA/pat February 1978



HEALTH SERVICE PLANNING

Introduction

The planning and development of Health Care has been one of the Fund's central interests for many years, but since the reorganisation of the National Health Service in 1974, and the gradual implementation of the NHS Planning System, the scope of what is considered to be "Planning" has broadened considerably.

Before 1974 the word "Planning" was linked with capital building and was almost synonymous with expansion and growth. This understanding was echoed by the considerable amount of research and development of work done at the Centre in the 60's by the late Brian Brookes and others on Building Design and Project Management.

The post re-organisation climate is now quite different and the DHSS guide to the NHS Planning System (1) now defines Planning more broadly as "deciding how the future pattern of activities should differ from the present, identifying the changes necessary to accomplish this, and specifying how these changes should be brought about".

The emphasis within the NHS is now upon the development of services - whether in or out of hospital - to meet the needs of defined populations and Health Care Groups. This attempt to move to a more population and epidemiologically based approach presents a greater challenge to all those concerned with planning research, education and the practical implementation of plans. The period of economic constraint which followed reorganisation in 1974, the publication of the report of the Resource Allocation Working Party (2) and the Government publications "Priorities for Health and Personal Social Services in England" (3) and "The Way Forward" (4) focused attention on making the best use of existing resources and distributing these resources on a more equitable basis.

Conferences and Meetings

The Centre's response to this situation has been to develop activities which broadly relate to the introduction of the NHS Planning System and to the new environment in which the service now finds itself. These activities include conferences, meetings, courses, publications and research projects, as well as a wide variety of contacts and individual enquiries from home and overseas.

Conferences with planning themes were a regular feature at the Centre in 1977. In March a conference entitled "Progress with Joint Care Planning" (5) was arranged in conjunction with the DHSS, and four area health authorities and corresponding local authorities to review the draft DHSS circular on "Joint Care Planning" (6) in the light of practical experience. The conference was attended by the Secretary of State for Social Services and was valuable in helping to shape the definitive circular (7) which was issued later.

In October at a conference entitled "Value for Money in Health Building" (8) the Chief Architect of the DHSS and other senior works and building professionals debated the case for upgrading and renovation of existing buildings as an alternative to new building. This "Value for Money" theme was echoed at the King's Fund College in a series of short residential seminars on "Catering" and "The Costs of Ward Care". On 1st December the Planning System was turned on its head at a conference entitled "Planning from the District Perspective" (9) when two District Management teams - St. Thomas and West Dorset - shared their experiences of the Planning System with others from other parts of England and Wales.

In addition to these meetings with a central planning theme, other conferences have been arranged on subjects which are more broadly connected with "defining how the future pattern of activities should differ from the present". In May, 1977 a conference on "Emerging Patterns of Employee Participation" (10) examined the changing social climate and the rising demand for consultation and participation in the wake of the Bullock and McCarthy reports (11) (12).

In November a conference on "Nursing Management Audit" (13) helped nurses to relate the processes of establishing standards of good practice to the development of objectives for the future. Management audit has long been an area of interest for the Fund, and further extension of activities in this area - particularly on the establishment of standards and good practice for Planning and operational management - may be expected in the future.

Large conferences have been supplemented by smaller more informal meetings, some of which now take place on a regular basis. For example, the general administrators of the Inner London Area Health Authorities now meet at the Centre bi-monthly to examine and to exchange views about issues of mutual concern including the planning of London Health Services.

Courses

During 1977 it became very clear that a considerable educational effort was still required in the NHS in order to give effect to the spirit of the NHS Planning System, in an economic and political climate very different to that which existed before reorganisation. David Hands, the Assistant Director responsible for planning activities, who was formerly involved with the first phase of reorganisation "integration" and planning courses at the King's Fund College spends a large proportion of his time speaking on planning and running courses at the College and elsewhere. A new phase of short (1 week) planning courses sponsored by the DHSS began at the College in November 1977 and these are programmed at approximately bi-monthly intervals until the end of 1978. These general, multidisciplinary courses are designed to provide an opportunity for those with planning responsibilities to come together and share experiences against a background of presentations and exercises on particular aspects of planning. As experience with these general courses grows, it is becoming clearer that there will be an increasing demand for further opportunities to explore specific aspects of planning in greater depth, both in terms of developing skills or knowledge of particular planning techniques or of planning for particular groups of the population such as the elderly, the mentally ill, or the acutely or chronically sick.

One advantage of having the facilities at both the King's Fund Centre and the King's Fund College is that experimental developments can be pioneered in conferences or meetings at the Centre and fed into College courses. Conversely successful modules developed on courses can be extracted and adapted for exposure to a wider audience at conferences or meetings at the Centre. It is likely that in the next year a complementary series of one day conferences and seminars linked with residential courses will develop.

Research

As part of this work on service planning and in support of conferences and courses, the Centre becomes involved with research activity. The word "Research" is capable of a variety of interpretations. The Centre is associated with all kinds ranging from the quick investigation of literature in order to answer an enquiry, to the co-ordination of the larger scale project funded by the Research and Development Committee of the Fund and developed over a longer period of time by an outside agency such as a university.

Several of the research and development projects are of direct application to planning and others are of more peripheral interest. Full details are published in the annual index of projects (14) but examples of current research projects supported by the Fund include studies of Health Policies and priorities, audit of primary care, the Functions of Out-patients' Departments, the use of financial information, decision analysis, and the development of a computer model to simulate the planning of health services.

The principal research role of the Centre is however, as with other areas of interest, to act as a catalyst and an information broker in trying to ensure that the fruits of planning research are put to good use, and that researchable issues are identified and developed. This is done through courses conferences, meetings and publications. These activities are constantly feeding into each other and can themselves be considered to be research activities of a kind. Frequently interesting development work is found being undertaken by people working in the Health Service or elsewhere which is either unpublished or little known and probably not regarded as "Research" by the people doing it. Encouragement of this kind of activity and dissemination of information about it is as important as support of more structured or elaborate research projects.

Conclusion

One of the biggest problems in the Health Planning field as with many others, is not so much the lack of information and ideas, but the organisation of knowledge, so that it can have a real impact on the solution of practical problems.

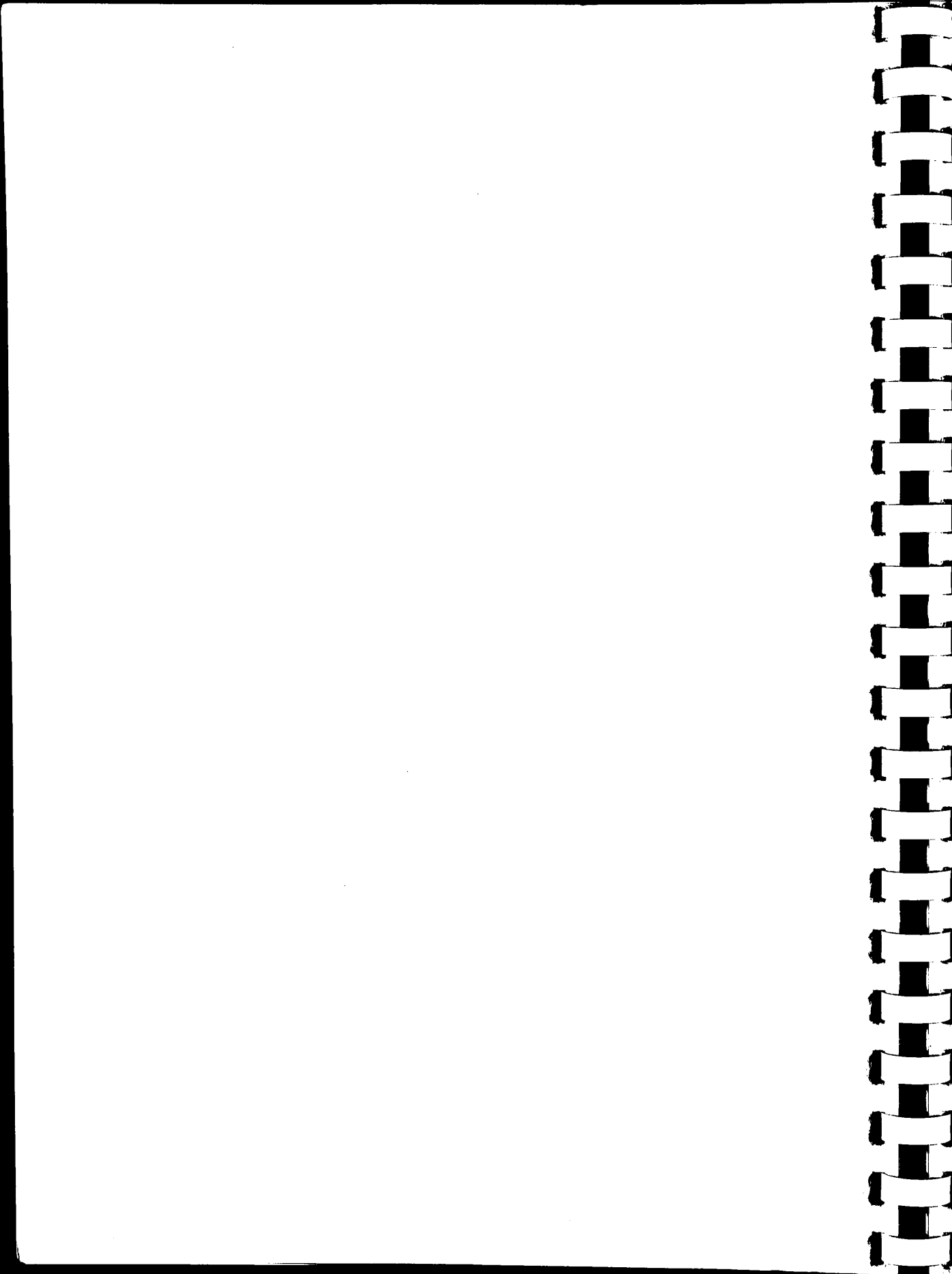
The Centre handles a vast range of information from all parts of the world about Health and Health Service Planning. During 1977 a collection of the plans produced by health authorities all over the country was started. But information requires interpretation and organisation in a way which has meaning for practitioners in the field. It is for this reason that the Centre staff will be strengthened in 1978 by the addition of a Project Assistant whose primary function will be to assist with the systematic identification and publication of information and guidance for those with planning and development responsibilities. As with other areas of interest, the staff at the Centre will be trying to find the leading edge of each aspect of health service planning and attempting in various ways to expose developing ideas, to stimulate good practice and to help those with planning responsibilities both to respond to their changing environment and to develop new ways of solving old problems.

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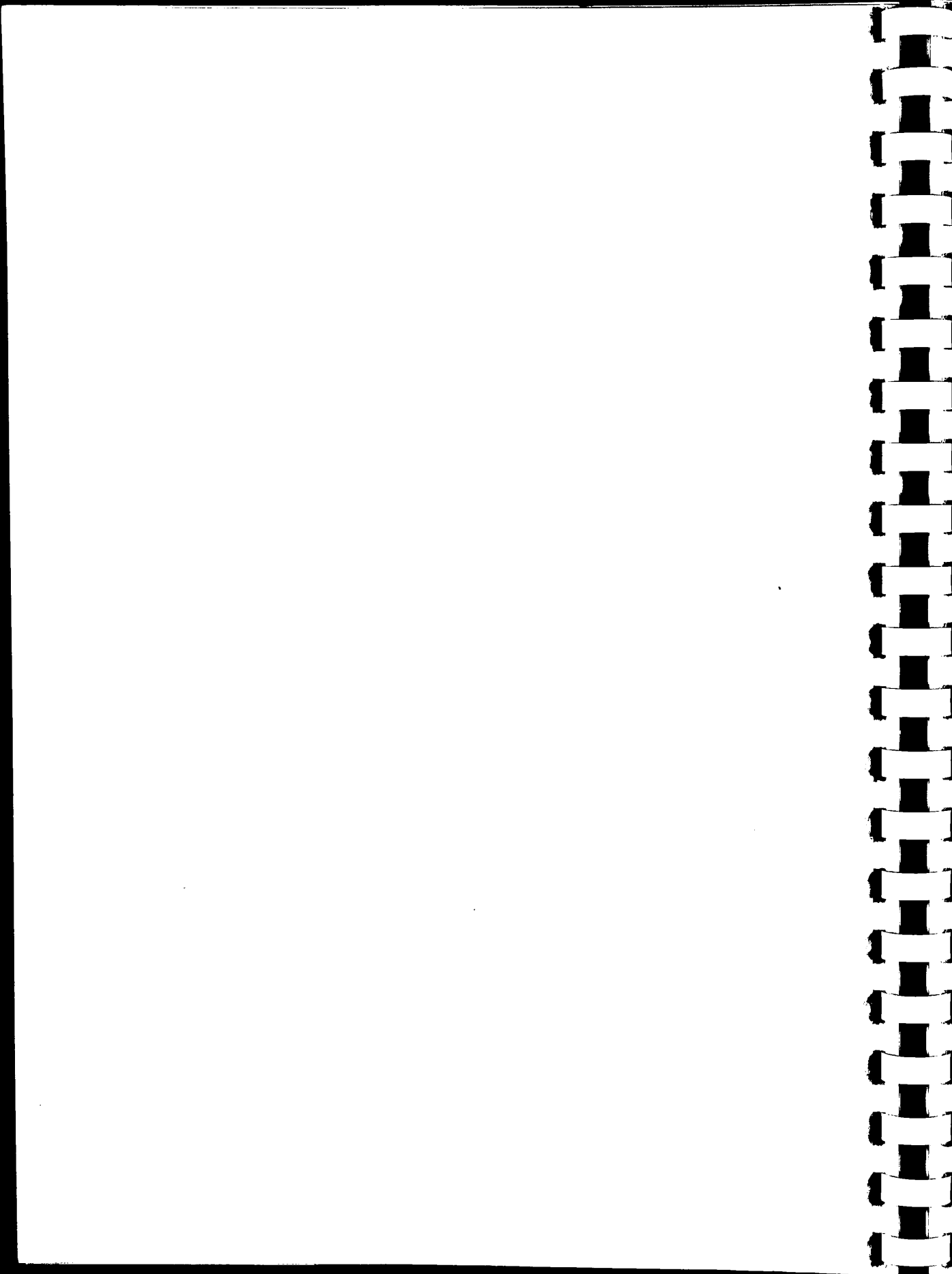
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DMH/pab
April 1978



SECTION 2

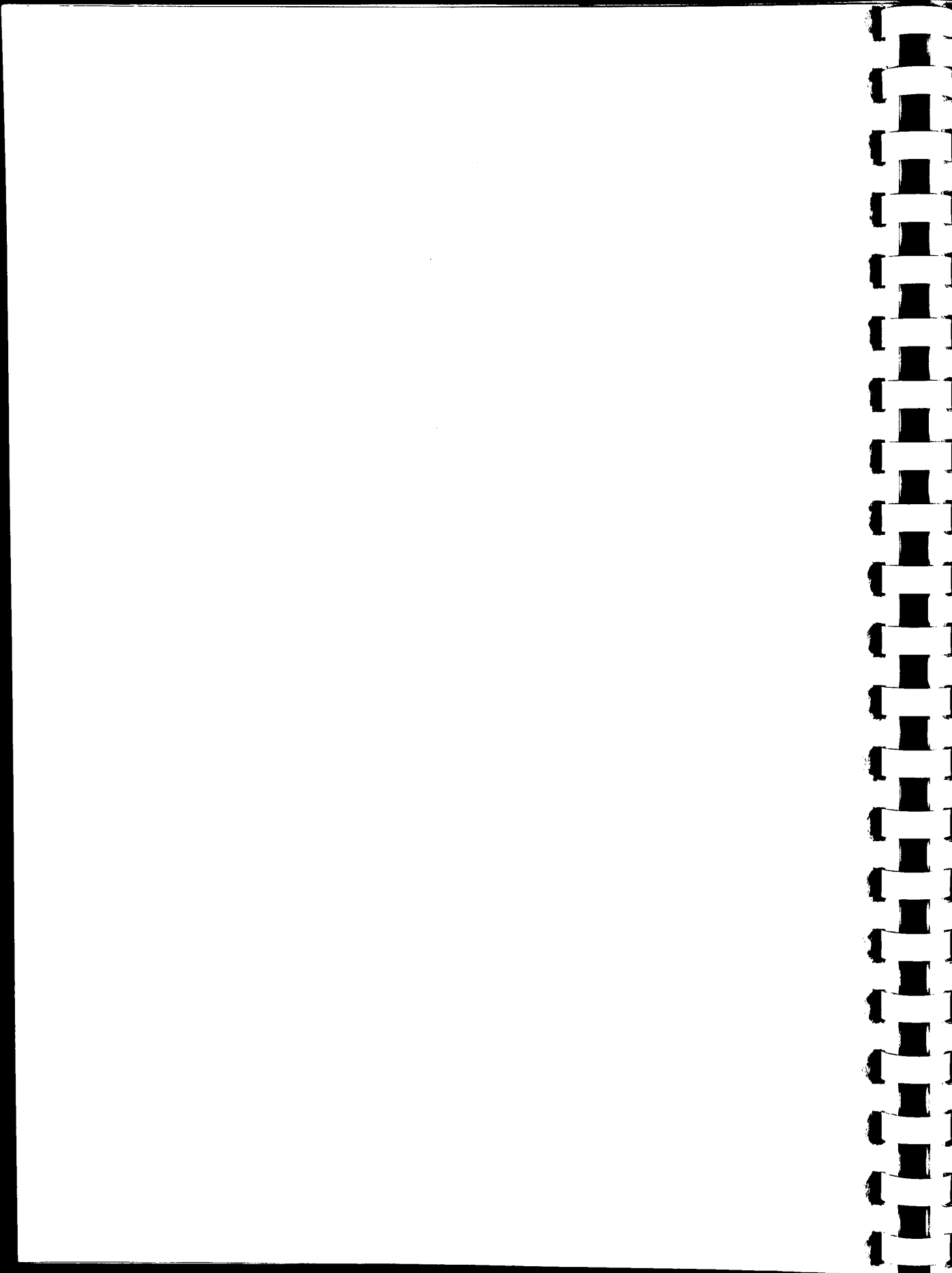
REGISTER OF PROJECTS



INTRODUCTION

This Register lists most of the projects now being funded by the King's Fund and is intended as a reference primarily for the staff of the Fund. The descriptions contained are necessarily brief and those wishing for further information about particular projects should consult the relevant project file. It should also be noted that this Register does not include some project activity which has been sponsored by the Education Committee of the Fund; the Register also specifically excludes grants made by the Auxiliary Hospitals Committee or by the Grants Committee of the Fund.

The Register is the second edition that has been produced, and on this occasion a more extensive index is provided at the end for those wishing to trace a particular subject. It is intended that further editions of this Register will be produced adding new projects and deleting those that have finished. The next edition will contain more details about particular projects, and these details will be arranged in a standardised form which has been developed by the King's Fund Centre library. The library is responsible for compiling a similar register of research projects which have been sponsored by European Hospital Centres and similar institutes, and the King's Fund's projects will be described in a way which will enable them to be included in this international register.



MANAGEMENT COMMITTEE PROJECTS

Association of Health Sector and Unit Administrators
Recruitment Drive (Min 4518)

Campaign on Access (Min 8652)

Centre Extension Training in Community Medicine (Min. 8255)

Combat Huntington's Chorea (Min 8335 and 8557)

Development of the Creative Arts (Min 8774)

Family Flat for use of Families with Mentally Handicapped
Children (Min 8632)

General Practice Premises Information Service (Min 8638)

Institute of Hospital Engineering (Min 8648)

Medical Records - Problem Oriented - Guy's Hospital (Min 4394)

Medical Records - Problem Oriented - Royal Free Hospital (Min 16 & 8771)

Medical Records Research Project - Department of Community Health
University of Nottingham (Min 8378 and 8487)

Medical Records in General Practice (Min 8705(i))

Medical Services Study Unit (Min 8604)

Mental Handicap Project (Min 8677)
IMS Bulletin

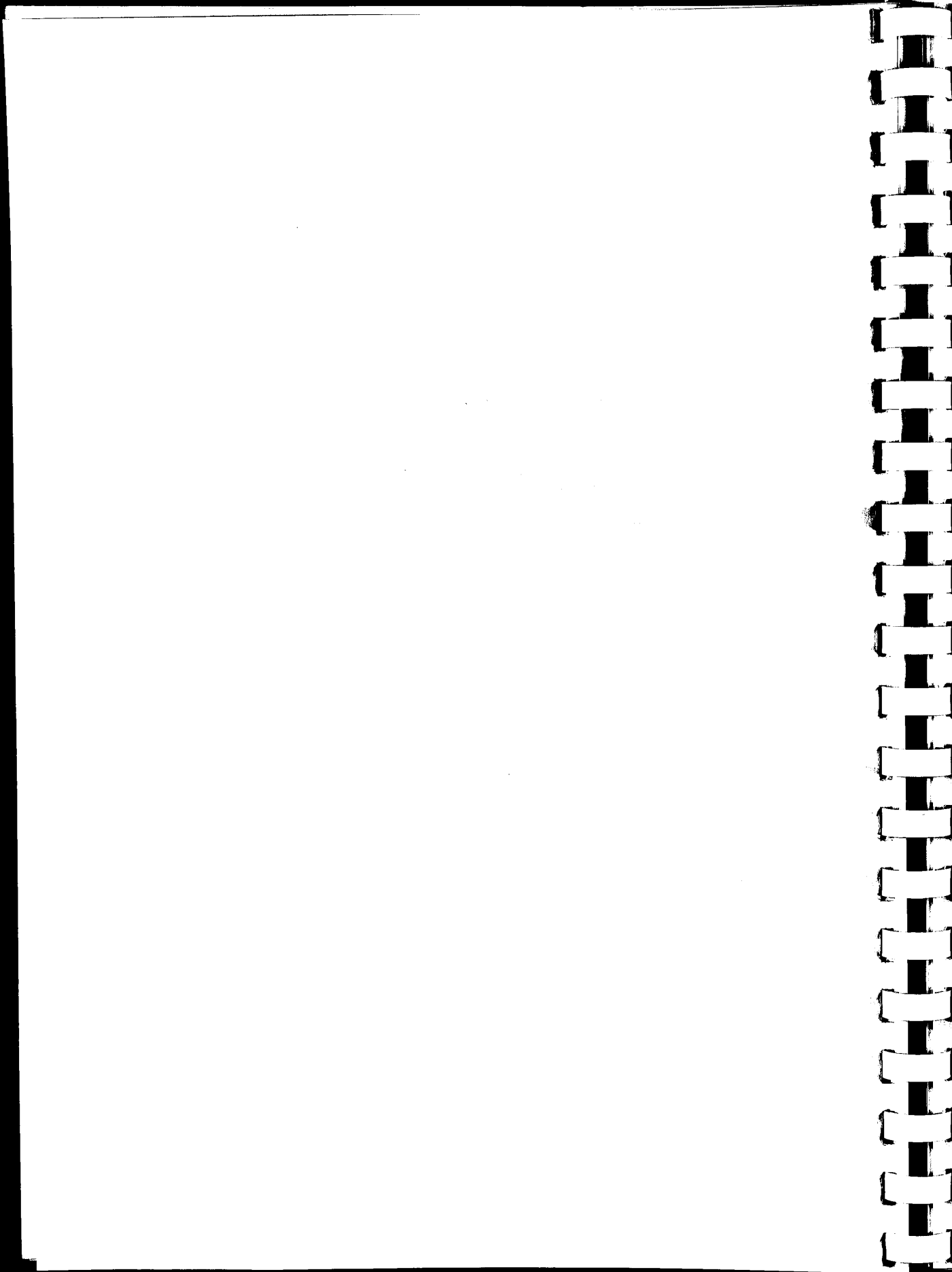
The National Association for the Welfare of Children in
Hospital (Min 8677)

Performance, Priorities and Policies in Medical Care (Min 8519)

The Psoriasis Association (Min 8677)

Study of the Work Role of Medical Records Officers
(Min 8489 and 8587)

Training Ward Sisters - Experimental Ward (Min 8748)



Association of Health Sector and Unit Administrators

Recruitment Drive

Aim: To recruit new members.

Grant approved by Management Committee, Minute 4518 of 27 October 1977
of £1,000.

Campaign on Access

Mr G Wilson
Director, Central Council for the Disabled

WGC

Aim: To assist in reconstituting the Access and Egress Committee, which aims to activate and guide local organisations on monitoring and inspecting Local Authorities' Planning Registers, and to investigate long term policy by the strengthening of legislation or improvement of codes of practice dealing with access.

Grant approved by Management Committee, Minute 8652 of 28 October 1976
of £2,500 pa for two years.

Centre for Extension Training in Community Medicine

Dr C E Gordon Smith
Dean, London School of Hygiene & Tropical Medicine PJT

Aim: To support a proposal that two joint appointments should be made between the Department of Epidemiology and Statistics in the School of Hygiene and the Centre for Extension Training in Community Medicine.

Grant approved by Management Committee, Minute 8255 of 26 Jul 1973 of up to £20,000 over a three year period.

Combat Huntington's Chorea

Mrs M Hart
National Secretary WGC

Aim: To assist in the establishing of this national voluntary organisation. A Development Officer has been appointed.

Grant approved by Management Committee, Minute 8335 of 28 Mar 1974, of £2,000 pa to be paid for two years and Minute 8557 of 15 Dec 1975 of £5,000 pa for two years.

Development of the Creative Arts

Mrs Gina Lovete
SHAPE

DD

Aim: To develop creative arts as an extension of activity and interests available for hospital patients.

Grant approved by Management Committee, Minute 8774 of 27 Oct 1977 of £10,000 (£5,000 in 1977 and £5,000 in 1978).

Family Flat for Use of Families with Mentally Handicapped
Children

Miss R Wyman, Director
Centre for the Mentally Handicapped at Sunley House
Toynbee Hall

DD/JR

Aim: To provide a supplementary service for families in Tower Hamlets, City and Hackney who need short term care, weekend facilities, extra day care or baby-sitting/child-minding facilities for their mentally handicapped members. A Project Organiser was appointed in 1977.

Grant approved by Management Committee, Minute 8632 of 22 Jul 1976 of £4,000 pa for three years.

General Practice Premises Information Service

James Wood
Administrative Secretary
Royal College of General Practitioners

Aim: To set up the service.

Grant approved by Management Committee, Minute 8638 of 22 July 1976 for £2,500 in the years 1977/78 and 1978/79.

Institute of Hospital Engineering

J E Furness, Secretary

DMH
KFC Representative : S E T Cusdin

Aim: To establish a bursary to enable an English engineer to broaden his or her knowledge and experience by overseas travel or by obtaining further training or industrial experience which was particularly relevant.

Grant approved by Management Committee, Minute 8648 of October 1976 of £500 pa to be reviewed in 1978.

Problem Oriented Medical Records

Professor Ian McColl
Department of Surgery, Guy's Hospital

WGC

Aim: To extend the work already begun, by a study to identify information which could be routinely collected to provide a basis for continuing evaluation of medical care in hospitals and to develop a system of feedback of this information which would be acceptable and useful to medical staff.

Grant approved by Management Committee, Min 4394 of 18 Feb 1976 of £50,000 to be paid over two years. This extension to the project begun in April 1976.

A Scheme for the Study and Application of the
Problem Oriented Medical Record

Dr Neil McIntyre
Senior Lecturer in Medicine
Royal Free Hospital

Steering Committee:
Sir Francis Avery Jones
Dr Howard Baderman
Dr David Morrell

WGC

Aim: To develop a system using the POMR which is not "standardised" but which can incorporate individual requirements within an overall design common to all, and which makes the benefits and practicality of POMR obvious even to the most critical observer.

Grant approved by Research and Development Committee, Minute 16 of 6 Dec 1973 of £15,000 for the first year. Min 8771 of 27 Oct 1977 approved a further grant of £5,200.

Medical Records in General Practice

Dr Ian Tait
Aldeburgh Suffolk

Aim: To develop and evaluate a modern A4 Records system for use in General Practice.

Grant approved by Management Committee Minute 8705(i) of 24 March 1977 of £4,950 to be paid over two years.

Medical Records Research Project

Professor Maurice Backett,
Dr David Metcalfe, Senior Lecturer,
Department of Community Health University of Nottingham WGC/KM

Aim: To prepare proposals for a general study of records procedures with particular reference to systems of innovation and interest. A report 'Innovations in Medical Records in the United Kingdom' has been produced and widely circulated and six conferences are to be held.

Grant approved by Management Committee, Minute 8378 of 11 July 1974 of £12,000 pa for three years, and a further grant, Minute 8487 of £3,500 pa for three years from April 1975.

Medical Services Study Unit

Dr David Pyke,
The Registrar,
Royal College of Physicians

WGC

Aim: To examine deaths or other medical disasters, which should be preventable, to define as far as possible why they were not prevented and thus to reduce the chances of similar misfortunes happening again.

Grant approved by Management Committee, Minute 8604 of 27 May 1976 of £20,000 in the first year and £22,000 in the second year.

Mental Handicap Project

Dr G B Simon
Institute of Mental Subnormality

WGC/DD

Aim: To enable the IMS to take over the Mental Handicap Bulletin and the publication of Research Papers in the mental handicap field.

Grant recommended by Centre Committee and approved by Management Committee, Minute 8677 of 15 Dec 1976 of £15,000 to be paid over two years (1977/78).

The National Association for the Welfare of
Children in Hospital

Mrs A Rumbold
Chairman

Aim: To support the appointment of an Education Development Officer for a two year research project, to develop visual aids.

Grant recommended by Centre Committee and approved by Management Committee, Minute 8677 of 15 Dec 1976 of £9,000 in 1977, £4,000 in 1978 and £4,000 in 1979.

Performance, Priorities and Policies in Medical Care

Sir George Godber chairs the Steering Committee

WGC

Aim: To perform a radical re-appraisal of health care philosophy and objectives, by bringing together a small group of knowledgeable individuals with the task of formulating a set of propositions for the consideration of the profession and of the public. Three seminars have been held.

Grant approved by Management Committee, Minute 8519 of 23 October 1975 of £16,050 over a period of three years.

The Psoriasis Association

J H Wyatt
Director

Aim: To meet the cost of urgently needed additional staff and facilities to cope with the expansion of the Association.

Grant recommended by Centre Committee and approved by Management Committee, Minute 8677 of 15 Dec 1976 of £10,912 in 1977 and £11,655 in 1978.

Study of the Work Role of Medical Records Officers

Association of Medical Records Officers

KM

Aim: To investigate the role and function of the Medical Records Officer in the supervision and operation of records systems.

Grant approved by the Management Committee, Minute 8489 of 15 May 1975 of up to £4,000 and Minute 8587 of March 1976 £453 and Minute 8636 of July 1976 £15,000.

The study, commissioned by AMRO, is being carried out by Ibucon Management Consultants. A report was issued in February 1976 and a further grant made to enable the work to be completed.

Training Ward Sisters - Experimental Ward

Miss Hazel O Allen
King's Fund Centre

Aim: To provide specific training for nurses to become ward sisters. Training wards for this project will be set up at Whipps Cross Hospital and Guys Hospital (T). Each ward will be provided with a nurse-tutor as well as an experienced ward sister in order to help define a model for ward sister training which might be used within the Area Health Authority.

Grant approved by Management Committee, Minute No 8748 of 26 May 1977 of £15,000 p.a. over two years. This might be extended, depending upon the progress and findings. Project due to start summer 1978.

RESEARCH AND DEVELOPMENT COMMITTEE RESEARCH PROJECTS

- Appliances for the Handicapped (Research Unit at St. Bartholomews Hospital). (Min 122)
- Audit of Primary Care (Min 134)
- 'Awkward Patients' - Film (Min 77/9)
- Centre for Mentally Handicapped (Toynbee Hall) (Min 26(iii))
- Consumer Based Study to improve the Treatment of Patients in Hospital (Min 94 and 140)
- 'Dental Care for the Handicapped' - Film (Min 78/10)
- Domiciliary Dementia Service (Min 135)
- Drug Dependence and Misuse - Information Retrieval and Evaluation (Min 77/12)
- Elderly, the Care of (Devon) (Min 26(ii) and 77/15)
- Fire Regulations CCD RADR (Min 33)
- Functions of Outpatients Departments, Study of (Department of Community Medicine, Middlesex Hospital School) (Min 118(f))
- Health Centre Attached to GP Hospital (Faversham) (Min 77/36)
- Health Policies, Study of -(Guy's Hospital Unit) (Min 77/20)
- 'Home Care' provided by St Christopher's Hospice, an Evaluation (Min 68)
- Language Barrier (Min 113)
- Link Centre for Deafened People (Min 71)
- Medical Careers Information Centre (Min 118)
- MIND Combined Training Venture (Min 108)
- Mobility Information and Demonstration Centre Service (Disablement in the City) (Min 77/38)
- Multi-Disciplinary Teaching-an Evaluation (Min 124)
- Old People in Hospital - Opinion Survey (Min 137)
- One to One Project (Min 131)

Patients are Individuals (Min 5B(xviii))

Patients' Satisfaction Studies (Min 5A (viii))

Psychiatric Patients Living in the Community
Use of an In-Patient Ward for Seriously Disabled (Min 78/11)

Psychology Services in Primary Schools
(with Thomas Coram Research Unit) (Min 77/37)

Remedial Therapists - Experimental Diploma Course (Min 89)

St Thomas' User-Related Financial Information System (Min 118(d))

Student Liaison Officer - Mental Health (Min 72)

Terminal Care and Relief of Pain
Abingdon Hospital Pain Relief Unit (Min 71/8)

Thamesmead Inter-Disciplinary Project (Guy's Hospital) (Min 90)

Young Mentally Handicapped Children - Short Term Residential
Care (with Thomas Coram Research Unit) (Min 77/6)

Appliances for the Handicapped and Disabled (Project 272)

Dr B W Watson
Research Unit for the Handicapped
St Bartholomew's Hospital

Aim: To fund the appointment of a production engineer to the small team in the Research Unit, to enable the flow of designs to be maintained while at the same time making sure that these items are manufactured for wider distribution.

Grant approved by the R & D Committee, Minute 122 of 8 Jul 1976 of £25,000 over a three year period.

Audit of Primary Care : A Study of the Relationship between the Components of such Audit, and Postgraduate Activities centred on a District General Hospital (Project 276)

Dr John Stevens
General Practitioner : Aldeburgh Suffolk WGC/DMH

Aim : To examine in detail the various components of the audit of primary care using a District General Hospital, its satellite practices, and a satellite Community Hospital.

Grant approved by R & D Committee, Minute 134 of 25 Nov 1976 of £10,701 to be paid over a three year period.

Project began Dec 1976

Film 'Awkward Patients'

S J Steele FRCS FRCOG
Middlesex Hospital Medical School
with Director of Video Arts Limited

WGC

Aim: Production of an educational film to improve the doctor/
patient relationship.

Grant approved by the R & D Committee Minute 77/9 of 24 Feb 1977 of
£5,000 towards the project.

Centre for Mentally Handicapped (Project 235)

Acting Warden: Mrs M Press, Toynbee Hall,
The Universities' Settlement in East London

Aim: To support the setting up of the Centre for a three year
period, as an experimental base to assist the development of mentally
handicapped children, to provide support and information to their
families, and to constitute a "Centrepoint for mental handicap, a
place in which professionals, volunteers and parents might meet and
on which a number of supporting services might be based".

Grant approved by R & D Committee, Min 26(iii) of 5 Apr 1974, of
£8,000 to be paid initially, and £6,000 annually for two years.

Communications With Patients

Consumer Based Study to Improve the Treatment of Patients in Hospital (Project 264)

Director : S J Steele, FRCS FRCOG
Middlesex Hospital Medical School

WGC/HOA

Aim : To research into deficiencies and difficulties in communication between patients and medical staff, and to seek remedies for these.

Grant approved by R & D Committee, Minute 94 of 18 Sep 1975 of £4,720

R & D Minute 140 of 25 Nov 1976 of £4,750 to be paid for one year.

Dental Care for the Handicapped

Mr Aubrey Sheiham BDS PhD Senior Lecturer
in Department of Community Dental Health,
London Hospital Medical College on behalf of
the Sub committee on Dental Public Health
University of London Board of Studies in
Dentistry.

WGC

Aim: To produce a training film 'Dental Care for the Handicapped' for dental undergraduates and community dental officers in order to improve the quality of dental care available to the handicapped.

Grant allocated by R & D Committee Min 78/10 of 1 Feb 1978 of £3,823.49.

A Domiciliary Dementia Service

(Project 277)

Dr A M Braverman, Consultant Physician in
Geriatric Medicine, St John's Hospital, London

WGC/DD

Aim: To assess, on a non-urgent basis, the problems presented by elderly dementing people living in the community, and to institute action where possible, using a multi-disciplinary approach, in a health district which has only a minimal psycho-geriatric service.

Grant approved by R & D Committee, Min 135 of 25 Nov of £410.

Information Retrieval Development and Evaluation -
Institute for the Study of Drug Dependence

Jasper Woodcock - Director and Secretary

Aim: To develop and improve system for extracting information about drug dependence and misuse. A copy of the new thesaurus and a report are awaited.

Grant authorised by the R & D Committee, Minute 77/12 of 24 Feb 1977 of £10,625.00

Care of the Elderly (Devon)

Mrs M Munday, Research Co-ordinator

Mr J D Hamson, Director of Social Services, Devon

DD/WAR

Joint Project : Devon County Council, Institute of Biometry & Community Medicine, University of Exeter.

Aim : To devise and implement a simple and cheap method of ensuring that the health and welfare needs of the elderly are regularly assessed, and to provide a means of co-ordinating the medical and social support provided.

Grant approved by the R & D Committee, Minute 26 (ii) on 5 Apr 1974 of £3,500 in 1974, £6,500 in 1975 and £3,340 in 1976. Grants for latter years to be confirmed upon receipt of satisfactory interim reports.

New grant by R & D Committee, Minute 77/15 (13 Jul 1977) of £8,900.00 over a period of 12 months.

Aim : To allow the system already developed for assessing the health and welfare needs of the elderly in Exeter a longer period of trial by working in four general practices; to produce a booklet explaining and evaluating the proposal.

New grant for	1977/78	£7,085.00
	1978/79	£1,815.00

Central Council for the Disabled: Fire Regulations
and their Restrictions on Disabled People (Project 235)

WGC/DD

Mr George Wilson
DirectorMr S Goldsmith serves on the
Steering Committee

Aim: To review progress of the Implementation of Section 4 of the Chronically Sick and Disabled Persons Act, and to investigate the administration of existing fire regulations in the light of that report.

Grant approved by the R & D Committee, Min 33 of 5 Apr 1974 of two years payments of £1,000.

The full amount has now been paid.

Study of the Functions of Outpatients Departments in
London Hospitals (Project 265)

Professor D L Miller, Department of Community Medicine
Middlesex Hospital Medical School WGC/DMH

Aim : To describe the pattern of use of outpatient departments in London as a health service resource and to clarify the determinants of the efficient and satisfactory use of this service.

Grant approved by R & D Committee, Minute 118(f) of 8 Jul 1976 of £8,946 in the first year and £8,478 in the second year. Project began 1 Sep 1976.

Health Centre attached to an existing G P Hospital in
Faversham. Kent AHA/University of Kent

E Byers Area General Administration Kent AHA

DMH

Aim: To study the effect of a move in 1978 by all the GP's currently working in separate premises to a new Health Centre attached to the GP Hospital in Faversham. The AHA to use the resources of the Health Services Research Unit. (Agreed subject to further information being obtained and Professor Morrell being satisfied on the control of the project).

Grant approved by R & D Committee Minute 77/36 of November 1977 of £500.00.

Study of Health Policies (Project 259)

Researcher : Dr Peter Draper
 Unit for the Study of Health Policy
 Guy's Hospital Medical School

WGC/DMH
 Miss Goldsmith and Mr Lindon serve
 on the Advisory Committee

Aim : To set up an interdisciplinary team to develop previous work on the academic study of issues of health policy.

Grant approved by the R & D Committee, Minute 49 of 8 Nov 1974. Up to £16,000 pa for 5 years, payment for the latter two years being confirmed in the light of a review and report at the end of the second year.

Project started in January 1975.

An additional sum of £11,000 pa for 3 years made by the R & D Committee Minute 77 '20 July 1977 to allow original objectives to be achieved.

'Home Care' provided by St Christopher's Hospice
(Project 250)

Dr C Saunders, Medical Director
 Dr C Murray Parkes, Consultant Psychiatrist

DD

Aim: To test the hypothesis that families who receive support from the Home Care Programme will differ from families who receive no such support in the number of unmet needs and amounts of pain, distress and insight into the illness which they perceive in the patient and in the levels of anxiety and strain which they report in themselves.

Grant approved by R & D Committee, Min 68 of 7 Mar 1975 of £7,080 for a period of one year. Research completed September 1976, and a Report is awaited.

Language Barrier (Project 261)

Pathway Further Education Centre
Miss E Davies (Senior Lecturer)

WGC

Aim : The production of Information Booklet(s) about the background of overseas patients for the guidance of English hospital staff, as a further development of the Language Barrier Project.

Grant allocated by R & D Committee, Minute 113 on 18 Feb 1976 up to £4,250 (+ remainder from previous project, No. 199).

The Link Centre for Deafened People (Project 48/KFC)

Director : Miss Rosemary McCall

DD/WAR

Aim : To develop the work of the Link Centre as a Regional rehabilitation service for the South East Thames region, and to evaluate the work with a view to encouraging other regions to develop similar centres.

Grant approved by the R & D Committee, Minute 71 of 7 Mar 1975 of £5,000 pa for three years, subject to the submission of satisfactory annual reports.

Project began in January 1976

Medical Careers Information Centre (Project 271)

British Postgraduate Medical Federation
Professor G A Smart (Dean)

WGC/KM

Aim : To see whether a suitable administrative system could be designed to ensure that details of all training posts and of the holders of those posts in the four Thames Health Authorities (the area of responsibility for the BPFM) could be received and continually updated by an office run by the BPFM.

Grant approved by the R & D Committee in July 1976, Minute 118 of £3,500 paid initially, £8,000 to be paid in the first six months and £26,000 to be paid in the second year.

MIND-NAMH Combined Training Venture (Project 266)

Mr J Barter, Assistant Director, MIND

HOA

Aim : An action research project for the detailed study and improvement of the content of professional training programmes, designed to improve the quality of training for staff working in the personnel services in hospitals and in the community.

Grant approved by the R & D Committee, Minute 108, of 18 Feb 1976 of £4,160 to cover part of the expenses of nurse tutors from hospitals for the mentally ill and mentally handicapped, to enable them to attend training courses.

Mobility Information and Demonstration Centre
Service (Disablement in the City)

Mr T Northmore

DD

Aim: To set up a pilot study in South West England for a mobility information and demonstration centre service for use by disabled passengers, drivers and their families.

Grant approved by R & D Committee Minute 77/38 2 Nov 1977 of: £2,000 in 1978, £2,500 in 1979 and £3,000 in 1980.

Evaluation of Multi-Disciplinary Teaching
(Project 273)

Dr John Wedgewood - Consultant Physician in
Geriatrics, Middlesex Hospital

HOA

Aim: To organise and assess a pilot scheme in multi-disciplinary teaching of geriatric medicine for medical students and student nurses.

Grant approved by R & D Committee, Min 124 on 8 July 1976 of £2,250 to be paid for one year. This has now been paid in full.

Opinion Survey of the Views of Old People in Hospital (Project 288)

Mrs W Raphael

DMH/DD

Aim : To discover the views about their life in hospital, of patients who have been in geriatric hospitals for three months or more, and to compare these with the views of their visitors and of the staff.

Grant approved by the R & D Committee, Minute 137 of 25 Nov 1976 of £1,500 pa to be paid for two years.

Project began in January 1977.

One to One Project (Project 248)

Nigel Evans, The Spastics Society
Project Organiser, Michael Brown

DD

Aim: To encourage the greater use of volunteers in Mental Handicap and Psychiatric hospitals, and to encourage closer links between such hospitals and their surrounding communities.

Grant approved by R & D Committee, Min 131 of 25 Nov of £2,250 to be paid as a final grant.

Final report is to be produced.

Patients are Individuals (Project 221)

Joan Rush

DD/JR

Aim : To produce a handbook consisting of narrative and checklists on the personal and social needs of the patient as an individual as well as the physical environment in which he is being cared for. The study makes references to all categories of patients in long stay hospitals.

Grant approved by the R & D Committee, Minute 5B(xviii) of 6 Jun 1973 of £1,500 to be paid in 1973 and £2,000 to be paid in 1974.

Patients' Satisfaction Studies (Project 182)

Mrs W Raphael

DMH

Aim : The general aim of this series has been to pioneer a method of studying patients' satisfaction, in general and psychiatric hospitals, to apply this method in particular units and produce individual reports, and to conduct general surveys, for example on attitudes of patients in the psychiatric units in general hospitals.

The latest area of work has been in Outpatient departments in General and Psychiatric Hospitals. A report is now complete and is available.

Grant allocated by R & D Committee Min 5A (viii) on 6 Jun 1973 of £1,100 to be paid in 1974, £1,400 to be paid on 1975 and £300 to be paid in 1976.

Use of an In-patient Ward for Seriously Disabled
Psychiatric Patients Living in the Community

Dr J L T Birly, Institute of Psychiatry
The Bethlem Royal Hospital and the Maudsley Hospital

WGC

Aim: To investigate the use of the supportive system of an inpatient ward for severely disabled psychiatric patients; to study the community life style of the chronic patients using it; to analyse the system and evaluate the success of this type of care.

Grant approved by R & D Committee Min No 78/11 of 1 Feb 1978 of £3,528 to be paid in the first year and £3,659 in the following year.

Psychology Services in Primary Schools

Dr Martin Bax and Dr Kingsley Whitmore and a research educational psychologist (working under the overall supervision of Professor J Tizard) of the Thomas Coram Research Unit of the University of London Institute of Education, in conjunction with Educational Medicine and Nursing Services.

Grant to be administered by the Kensington and Chelsea and Westminster AHA.

Grant approved by the R & D Committee Minute No 77/37 of Nov 1977 of £30,315 as follows :

1978	1979	1980
£10,039	£9,978	£10,298

Diploma Course for Remedial Therapists(Project 268)

Professor H J Glanville, Europe Professor of Rehabilitation
Southampton University

HOA

Aim : An experiment to establish a one year post-registration university diploma course to provide physiotherapists, occupational therapists, remedial therapists and other interested students with management and leadership skills and to encourage by educational means integration and rationalisation of rehabilitation services in the UK.

Grant approved by R & D Committee, Minute 89 of 18 Sep 1975 of £3,500 to be paid annually for three years, beginning with 1977/78 academic year.

St Thomas' User-Related Financial Information System (Project 270)

St Thomas' Health District
Department of Community Medicine

DMH

Aim : To develop a user-related financial information system for the health and social service resources of a District.

Grant approved by R & D Committee, Minute 118(d) of 8 Jul 1976 of £7,000 pa for two years.

Student Liaison Officer - Mental Health (Project 193)

National Association for Mental Health
Research Worker, Mr Tim Gauntlett WGC

Aim : To encourage the development of mental health activities in colleges and universities.

Grant for fourth year of project approved by R & D Committee, Minute 72 on 7 Mar 1975 of £4,340.

Terminal Care and the Relief of Pain (Project 174)

Dr J W Lloyd, Consultant Anaesthetist,
Pain Relief Unit, Abingdon Hospital, Oxfordshire AHA(T) DD

Aim : To assess the value of the Pain Relief Unit in relation to cancer and the community.

Grant approved by the Development Committee, Minute 71/8 of 12 Feb 1971 of £2,875.

SIG, 12
DEC 72

Thamesmead Inter-Disciplinary Project (Project 260)

Miss M Hamilton serves on the Steering Committee

Professor P M Higgins

Dept of General Practice, Guy's Hospital Medical School

HOA

Aim : To test the feasibility of inter-disciplinary education and training in fields of health and welfare.

Grant allocated by R & D Committee, Minute 90 of 18 Sep 1975 of £12,000 to be paid in the first year and £10,000 pa for two following years. Project began March 1976.

Short Term Residential Care of Young Mentally Handicapped Children (Project 280)

Thomas Coram Research Unit of University of London Institute of Education Professor Jack Tizard PhD and Miss M Oswin

WGC

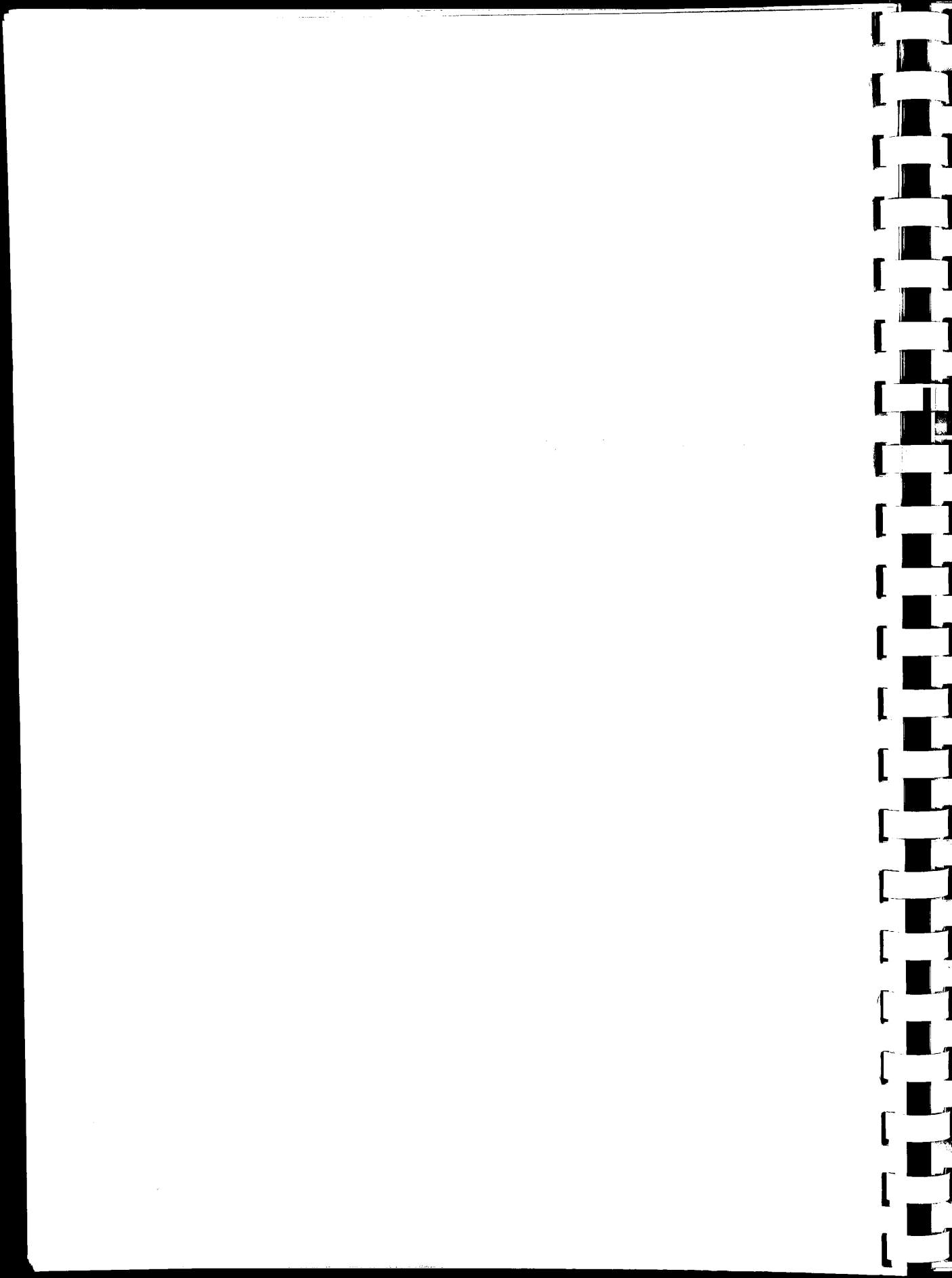
Aim : To carry out a study of short term admission to residential care of young severely handicapped children; to illustrate ways in which current placements fall short of good practice and to suggest ways in which the care of these children could be improved. A progress report is to be produced six - nine months after commencement of the project to enable the assessors to discuss the work done.

Grant approved by the R & D Committee Minute 77/6 24 Feb 1977 and 77/15 13 Jul 1977 of £21,017 to be provided as follows:

1977/1978	£6,771
1978/1979	£7,012
1979/1980	£7,234

CENTRE COMMITTEE PROJECTS

- Admission and Discharge Survey - Roehampton (Min 78/5)
- Adventure Course for Doctors in Training (Min 78/13)
- Art for the Elderly Hospital Patient (Min 77/15)
- Concern for the Elderly (Min 78/12)
- Directory of Patients Associations (Min 77/19 & 78/3)
- Gazetter of Voluntary Organisations (Min 78/5)
- Humberside Reorganisation Project (Min 77/8)
- Play and Mentally Handicapped Children (Min 78/10)
- Post Graduate Medical Library Facilities and General Practitioners (Min 78/11)
- Riding for the Disabled - Film Exercises on Horseback (Min 77/16)
- The Role of the Volunteer in the Community Care of Discharged Patients (Min 76/30)
- Sick/Handicapped Children in Norfolk (Min 78/5)
- Visiting for CHC Members (Min 78/15)



Admission and Discharge Survey

Roehampton Community Health Council

Aim: To undertake a survey designed to establish how patients react to the admission and discharge arrangements made for them.

A report is to be produced.

Grant approved by Centre Committee, Minute No 78/5 of 15 Feb 1978 of £500.

Adventure Course for Doctors in Training

Director of General Practice Studies
King's College Hospital Medical School

Aim: To assist the running of an 'Outward Bound' style course in training for General Practitioners.

Grant approved by Centre Committee minute 78/13 of 27 February 1978 of £500.

Art for the Elderly Hospital Patient - Publicity Leaflet

Miss Sylvia Poulden
Lecturer in Art
The Brixton Centre

Aim: To produce an attractively designed publicity leaflet describing the facilities available for elderly patients who wished to attend art classes, to increase opportunities for elderly patients to be included in such classes and to provide information to all hospital staff about them.

Grant approved by the Centre Committee, Min 77/15 of 17 June 1977 of £150.

Concern for the Elderly

Worthing District Community Health Council

Aim: To publish a second report of a series of interviews of a cross-section of elderly persons in the community to ascertain their circumstances and the medical and/or nursing attention they received or needed.

Grant by the Centre Committee, Minute 78/12 of 27 February 1978 of £300.

Directory of Patients Associations

Mr Stuart Steele
Consultant Obstetrician and Gynaecologist
Middlesex Hospital, London W1

Aim: To produce a directory of patients' associations in a systematic form to be of use not only to health authorities, hospitals and practitioners but also to patients and their relatives.

Miss K B Sayer has been appointed project assistant to work on the production of the directory.

Grants approved by the Centre Committee, Min No 77/19 of 17 June 1977 of £2,200 and Min No 78/3 of 15 Feb 1978 of £1100.

Gazetteer of Voluntary Organisations

Canon E N Finch
Department of Mission
Chelmsford

Aim: To facilitate the production and distribution of a Community Care Guide, of voluntary organisations in and around Chelmsford.

Grant approved by Centre Committee Min No 78/5 of 15 February 1978 of £250.

Humberside Reorganisation Project

Department of Social Administration
University of Hull

Aim: To present in useable form data stored in a computer and collected between 1973 and 1975 as part of the Humberside NHS Reorganisation project.

Grant approved by the Centre Committee, Minute No 77/8 of 4 March 1977 of £250.

Play and Mentally Handicapped Children

Miss P Kirkwood
Regional Officer
National Playing Fields Association

JR

Aim: To improve sports facilities for mentally handicapped children and to mount a programme for parents, nurses and social workers covering information about a wide range of recreational activities for those children.

Grant approved by Centre Committee, Minute No 78/10 of 27 Feb 1978 of £50.

Post Graduate Medical Library Facilities and
General Practitioners

Dr K F Ford

Aim: To enquire into the use of post graduate medical library facilities by General Practitioners in East Anglia; to confirm existing G P attitudes to the use of library facilities.

Grant approved by Centre Committee, Minute 78/11 of 15 February 1978 of £280.

Riding for the Disabled Film Exercises on Horseback

Chartered Society of Physiotherapy
Specific Interest Section
Lord Mayor Treloar Hospital Alton Hants

Aim: To produce a film showing the co-ordination, agility and suppling exercises which could be performed by disabled beginners and advanced riders on horseback.

The film has been produced and is available for showing.

Grant approved by the Centre Committee, Minute No 77/16 of 17 June 1977 of £400 to meet the balance of the cost of the production.

The Role of the Volunteer in the Community Care of
Discharged Patients

Mrs J Pitkeathley
Voluntary Services Co-ordinator
West Berkshire Health District

DMH

Aim: To provide information about the extent and effectiveness of volunteers' contribution to the care of patients who have been discharged from hospital. A report has been produced.

Grant approved by the Centre Committee, Min 76/30 on 29 Oct 1976 of up to £685.

Sick/Handicapped Children in Norfolk -

Information Service for Parents

Mrs Joyce Newham
ASK Committee
Norwich

Aim: To assist a group of people in Norfolk who are themselves parents of sick or handicapped children to print a leaflet they have compiled for use by other afflicted parents.

The leaflet has now been printed.

Grant approved by Centre Committee, Minute No 78/5 of 15 Feb 1978 of £600.

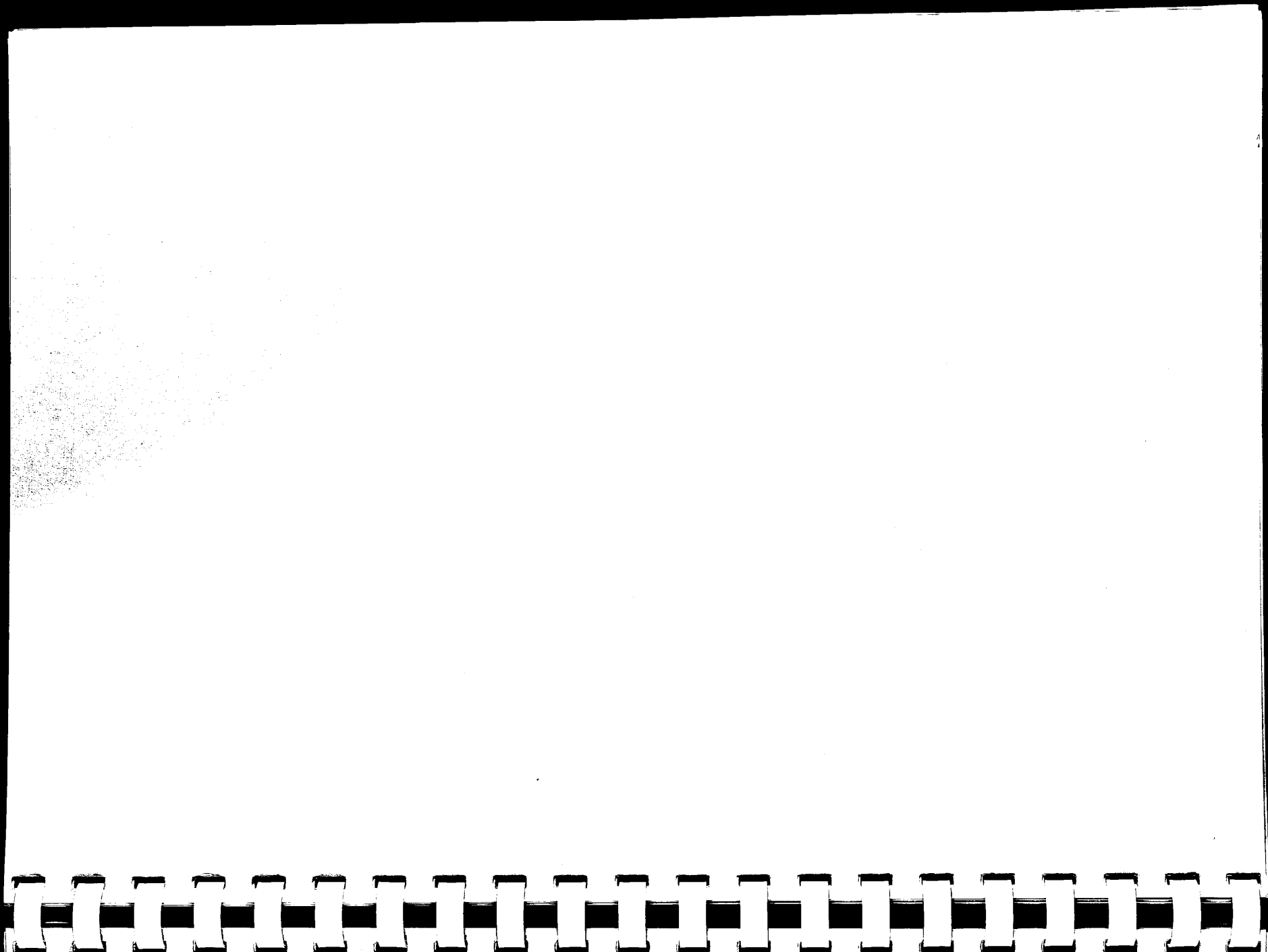
Visiting for CHC Members

Long Term Care Team
King's Fund Centre

DD

Aim: To organise a series of workshops on the skills required in visiting, with particular reference to the social needs of people living in residential establishments for the mentally handicapped, the physically ill, the physically handicapped and the elderly; also to produce a publication which would be of practical assistance. A Steering Group has been set up.

Grant approved by the Centre Committee, Minute 78/15 of 15 February of £500.



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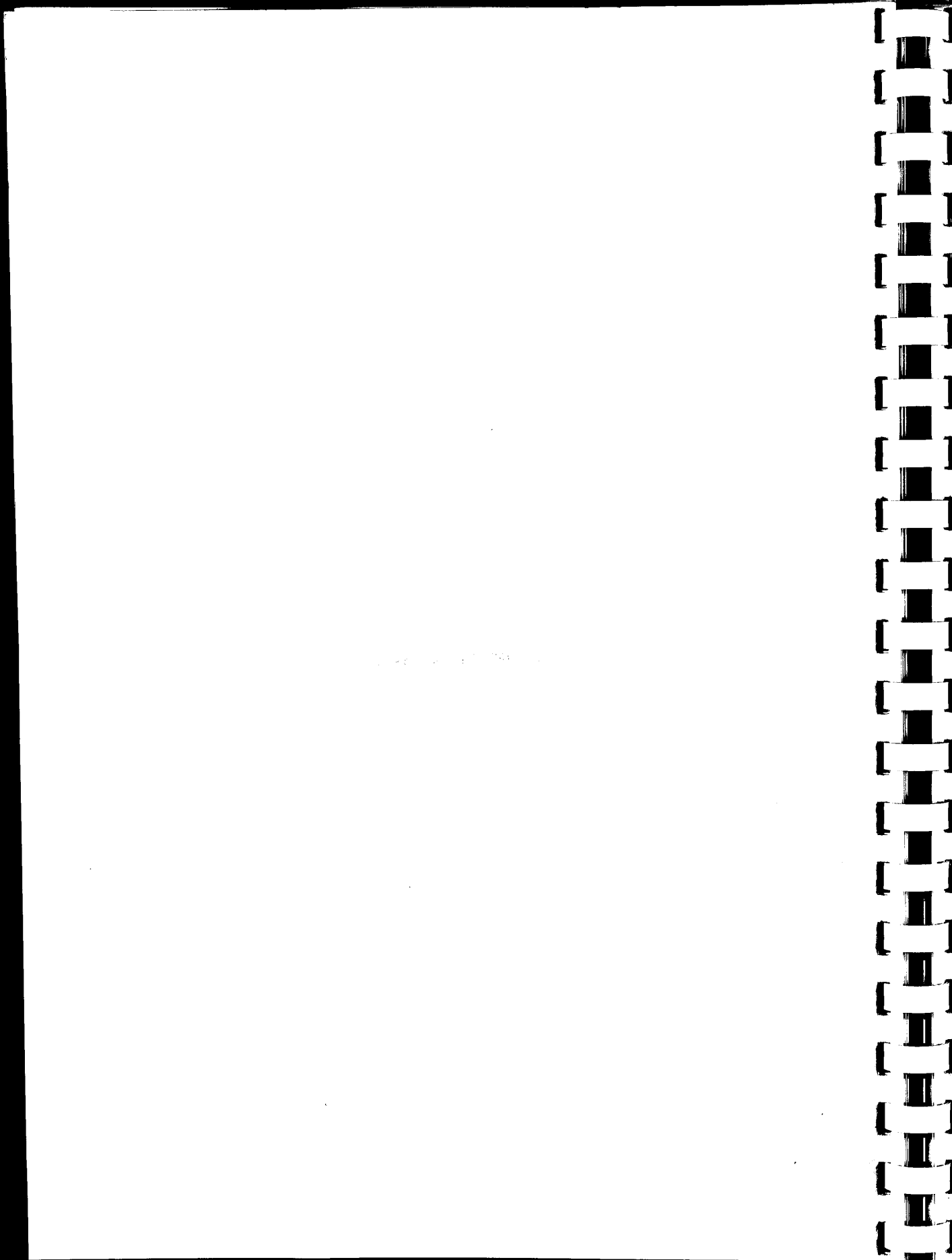
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SECTION 3

OTHER ORGANISATIONS



INTERNATIONAL HOSPITAL FEDERATION

71

President: Dr Francois Kohler (Switzerland)
Director-General: Mr Miles Hardie

The Federation, usually referred to as the IHF, is the successor to the International Hospital Association that was established in 1929 after the first international hospital Congress in Atlantic City, USA. The Association ceased to function during the second world war, but was revived in 1947, with a new title, by some of the pre-war members under the presidency of the late Dr René Sand of Belgium. The IHF is an independent non-political organisation supported by subscribing members in some 70 countries. It aims to promote improvements in the planning and management of hospitals and health services.

Membership is divided into four main classes: 'A' members, which are national hospital and health service organisations; 'B' members, which are other organisations, associations and institutions directly concerned with hospitals and health services; 'C' members, who are individual from all disciplines concerned with health services; 'D' members, which are professional firms or commercial or industrial companies involved in health services. The combined membership forms the General Assembly of the Federation which normally meets every second year during a Congress. While every member has the right to speak at meeting of the General Assembly, only the 'A' members can vote and it is they who elect the Council of Management. At the present time there are about 70 'A' members. The Council of Management has 21 members, each holding office for six years, one third retiring every two years. The Council in turn elects from within its number an Executive Committee of seven, who are responsible for conducting the affairs of the IHF between the Council's meetings.

Amongst its activities, the International Hospital Federation publishes WORLD HOSPITALS, a quarterly journal which is issued free to members. It is printed in English, with supplements in French and Spanish, and contains authoritative articles and reports on various aspects of international developments in the planning and operation of hospitals and health services. Particular attention is paid to reporting on IHF congresses, study tours and other activities.

.....organises international CONGRESSES and regional conferences and seminars at which representatives of all branches of health services can meet their colleagues from other countries and discuss common problems. These meetings are open to all, but members of the IHF pay a reduced fee.

.....arranges STUDY TOURS of hospitals and health services to give members first-hand knowledge of health service work in different countries. These tours are open only to members of the IHF.

.....maintains an INFORMATION service for members on hospital and health service matters anywhere in the world, and offers advice and assistance to members over personal study tours and other matters. In the field of information, the IHF works in very close collaboration with the King's Fund Centre.

.....sponsors an annual 10-week COURSE, which is organised jointly with the King's Fund Centre, for senior hospital and health service administrators from overseas. Over 400 people from some 80 countries have attended this course since it started in 1961.

.....sponsors PROJECTS and study groups on different aspects of hospital and health services. Amongst current and recent projects have been ones concerned with computer techniques in health care; documentation and information handling; health care in big cities; health auxiliaries; health care planning in urban areas; good practices in mental health.

MEMORANDUM FOR THE DIRECTOR

TO: Director
FROM: Mr. [Name]
SUBJECT: [Topic]

The [Organization] is a [type of organization] established in [year]. Its primary purpose is to [purpose]. The [Organization] has a [number] of members and is currently [status]. The [Organization] is currently [status] and is [status].

The [Organization] is currently [status] and is [status]. The [Organization] is currently [status] and is [status]. The [Organization] is currently [status] and is [status]. The [Organization] is currently [status] and is [status].

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COURSE FOR SENIOR HOSPITAL AND HEALTH SERVICE ADMINISTRATORS FROM OVERSEAS

Origins

1. For some years hospital and health service administrators from countries overseas have come to Britain for further experience or training, and it is clear that the demand for such training is increasing and is likely to continue doing so as health services are developed in these overseas countries. To help meet this growing demand, a special course has been held by the International Hospital Federation in each of the seventeen years 1961/1977, specifically for men and women holding senior positions in hospital and health services of their own countries.

Objectives

2. The objectives of the course are to increase the participants' knowledge and understanding in the fields of :

- i) Determination of objectives and priorities for developing health care services
- ii) Systems for planning comprehensive health care services
- iii) Patterns of management for hospitals and health services
- iv) Methods of assessing the efficiency and effectiveness of hospitals and health services
- v) Analysis of training objectives and techniques, including the planning and evaluation of training schemes
- vi) Health care systems in developing and developed countries, with special emphasis on common problems and solutions being devised by different countries
- vii) Principles, nature and scope of organisations with a study of crucial factors to be used in identifying organisational problems.

Progress

3. By the end of the 17th course, some 400 administrators from 82 countries will have attended. An 18th course has been arranged for 1978, starting on 13 July and finishing on 22 September 1978. As in 1977 the next course will last for ten weeks instead of three months as in previous years. Residential accommodation will again be provided for the whole of the ten weeks at Astor College, which is owned and managed by Middlesex Hospital Medical School. The course will continue to be conducted by the International Hospital Federation at the King's Fund Centre, but for 1978 and subsequent years the course organiser will be engaged by the IHF and the responsibility for the course will no longer be that of one of the Assistant Directors at the Centre.

Evaluation

4. For people living and working overseas, basic training is probably best given in training institutions in their own countries. The purpose of the IHF course is to provide further experience for people who have already completed their basic training and are holding senior posts. For this purpose, the course does seem to be meeting a definite need, as evidenced by the fact that there are invariably more applicants than there are

vacancies. There are no formal examinations at the end of the course, but comments from members certainly indicate that the course is valuable to them, and modifications to the course are made in the light of suggestions for improvement offered by the members.

Future

5. It is hoped and intended that this course will continue, with the help and support of the British Council, the Ministry of Overseas Development, World Health Organisation, and hospital and health service authorities.

D J Downham
January 1978

CENTRE ON ENVIRONMENT FOR THE HANDICAPPED

CEH's objectives remain unchanged since the last King's Fund Centre Review in 1976. The King's Fund's generosity in allowing us to move to their new Centre has enabled CEH to develop its services to users (architects, social services, education and health departments) despite the fact that they have been having to cut back.

Since the move, CEH has changed in several ways. It has acquired a Management Committee and Members and become a registered charity. We received a generous grant from the Stanley Thomas Johnson Foundation for the improvement of conditions of human life a year ago, which has enabled us to set up a national register of building projects for handicapped and disabled people. This has received a great deal of publicity and resulted in our collecting details of many interesting developments. The information will be invaluable to all who are planning future schemes and I hope that those who read this note will contact our Research Officer.

CEH Newsletter has evolved into 'Design for Special Needs' and our publications service has expanded. The list of seminars which have been held since the move to the new Centre reflects the range of our involvement in designing to improve the lives of handicapped people:

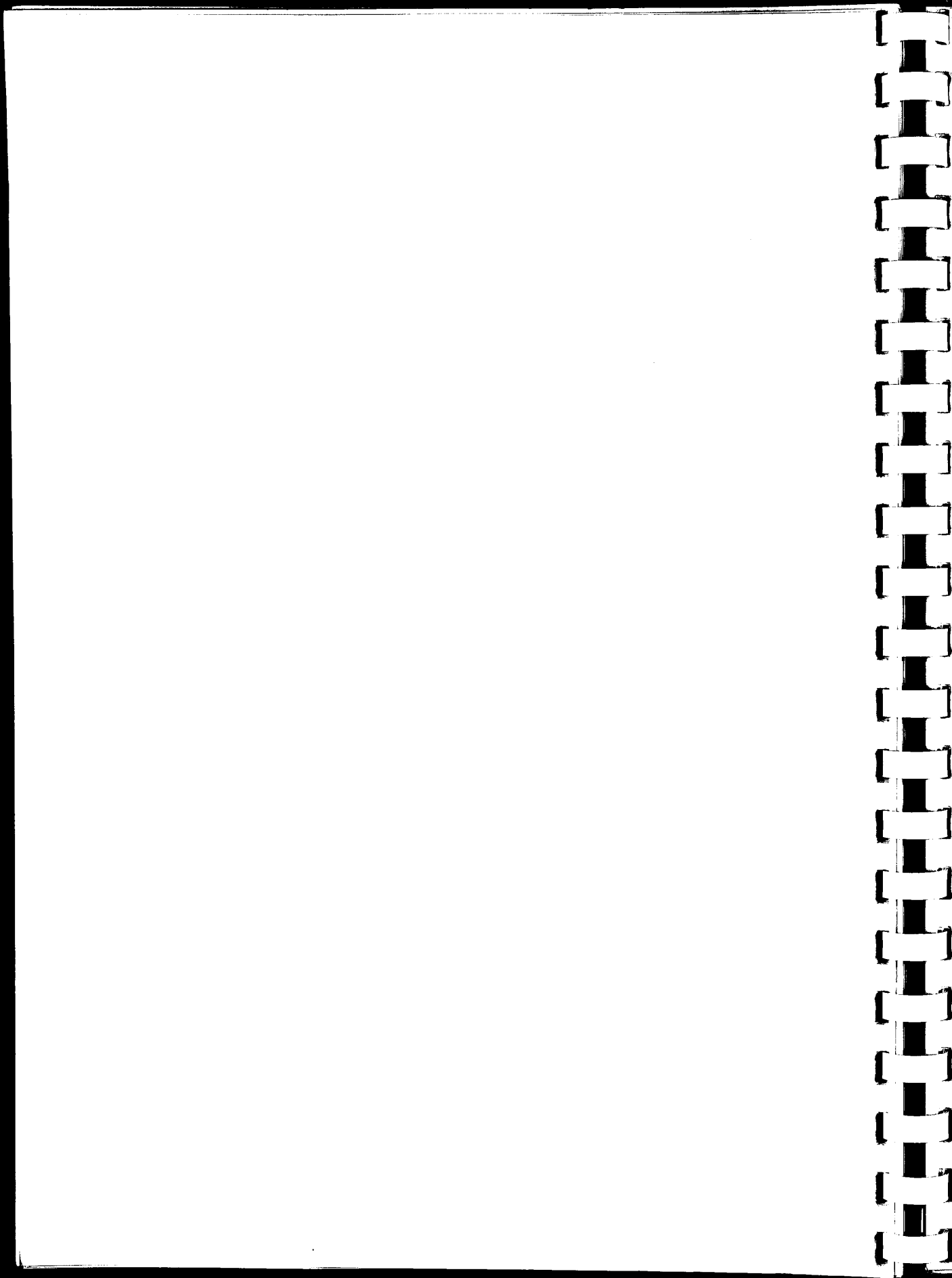
- Accommodation options for old people with severe dependency conditions
- Outdoor play spaces and equipment for handicapped children
- Environment of deaf people
- Housing and the occupational therapist
- Joint care planning - achievements, proposals and problems
- Housing for mentally handicapped people and the role of housing authorities
- The disabled traveller
- Day centres
- Designing for handicapped people (a follow-up meeting for tutors in schools of architecture and design)
- Housing and the elderly
- Access to public buildings

We work closely with the King's Fund Centre long term care team, library and information service.

Although it is repetitive of my last report, I cannot conclude without thanking the King's Fund for its continued support.

February 1978

Jean Symons
Director



SPINAL INJURIES ASSOCIATION

The SIA is a self-help charity run by paraplegics and tetraplegics for the benefit of all spinal cord injured, which aims to:-

- i) help individuals achieve their own goals
- ii) bring about the best medical care and rehabilitation
- iii) stimulate research into paraplegia

Since moving with the King's Fund to the new Centre, the SIA has further consolidated its foundations, following the rapid development of the Association in its first three years of existence. Membership continues to grow, more and more people take advantage of the information and advice offered on all aspects of spinal cord injury and the media seek the Association's views on the problems of disablement in general besides our views on matters of immediate concern to the membership. The success of the Association to date is directly related to the invaluable assistance given by the King's Fund Centre and its staff.

In October 1976, Miss Diana Irish resigned as General Secretary. The Association is deeply indebted and sincerely grateful for her dedicated work in the vital first years of SIA and her continued advice is much appreciated. The staff has since increased to include Stephen Bradshaw as Development Officer and Bernice Wood as General Secretary, a paraplegic member helps part-time with the accounts and a student placement for the college year ending July 1978 is working on a policy document on counselling. Besides our faithful volunteers, Mrs Kinch and Mrs Montey, who help one day a week with the mounting office work, a solicitor's secretary kindly types many letters given to her on tape.

Progress Report

1. Membership is now approaching 2000.
2. The newsletter is now issued quarterly and has been widely commended.
3. The Link Scheme now has some 150 members, who can be put in touch with newly disabled and their families.
4. 'So you're paralysed ...', published by the SIA in January 1976, has been remarkably successful and a second edition of 6000 will shortly be ordered.
5. Three further books on employment, driving for disabled people and the treatment and care of spinal cord injured are well advanced.
6. The Benevolent Fund does not have sufficient reserves; nevertheless, the SIA helps members in cases where emergency finance is required.
7. Fund raising activity has increased, but will have to be considerably expanded if the Association is to become self-sufficient in the next few years.
8. Research: The results of the Shoulder Pain Survey are shortly to be published in the Scandinavian Medical Press and the paper based on the Employment Survey has been submitted to a medical magazine. The Root Pain Survey has revealed that pain is one

of the most debilitating side effects of paraplegia - the SIA clearly must invest much time and money into research for a cure.

9. The Spinal Injuries Association has, in its first four years, become known nationally and internationally as the voice of paraplegics and tetraplegics in this country. Its reputation has been based on solid achievements such as a reversal of the government's policy not to issue E & J wheelchairs, 'So you're paralysed ...', the submission to the Royal Commission on the National Health, press and broadcast publicity by members of the Association.

February 1978

Stephen Bradshaw
Development Officer

ASSOCIATION OF COMMUNITY HEALTH COUNCILS FOR ENGLAND AND WALES

The Association of CHCs has changed completely in character since the last edition of the Review was published. Specifically, it has become an Association rather than the steering committee for an Association; has taken on full-time staff of its own; has broken its financial ties with the Fund, and will shortly be moving to premises a mile or so from Albert Street.

It is not possible to overstate the debt the Association owes to the King's Fund. A roof and a home during the three years of gestation and infancy, the guiding hand and advice of Pat Torrie, and the generous provision of every kind of necessity from reproduction and distribution facilities to morning coffee on the most favourable of terms. And yet, like the growing child, we shall prize our independence, while looking back, no doubt with mixed feelings, on what we have had to give up to secure it.

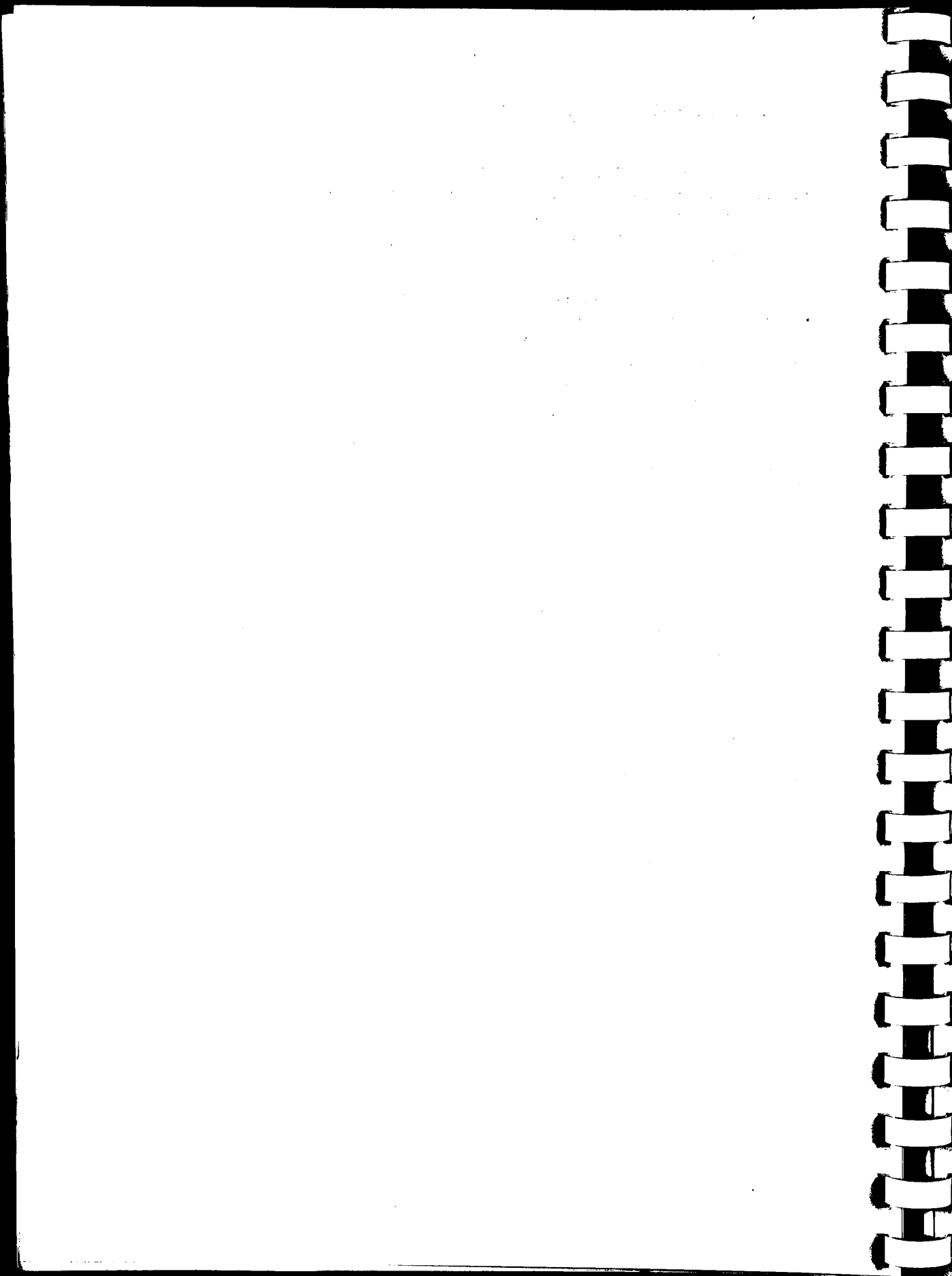
John Pater, who took over the helm from Pat Torrie and successfully steered the Association into reality last June, was eventually permitted to take his well-earned retirement trip to the Greek Islands at the end of September. Ruth Levitt has since given up the editorship of CHC News to join the staff of the School of Advanced Urban Studies at Bristol University - an advantageous move in which we have acquired Rick Rogers (formerly editor of "Where ?") as editor and a university department as a resource centre - if we use it properly.

The Chairman of the Association is now Mr Gordon Bessey, formerly Director of Education for Cumbria, and with a distinguished record in local government and voluntary activity at a local and a national level. His predecessors, Lady Marre and Mr Leslie Rosen, are still actively involved as members of the Standing Committee of the Association.

Continuity is assured by Chye Choo, who has been the mainstay of the Association from its earliest days and whose experience is invaluable. Janet Hadley and Dave Bradney contribute to the continuing success of CHC News and its information service, and we all look ahead with confidence to making an impact on the consumer aspect of the NHS with the strong and enthusiastic team we have now built, and the encouraging level of support we have received from CHCs all over the country.

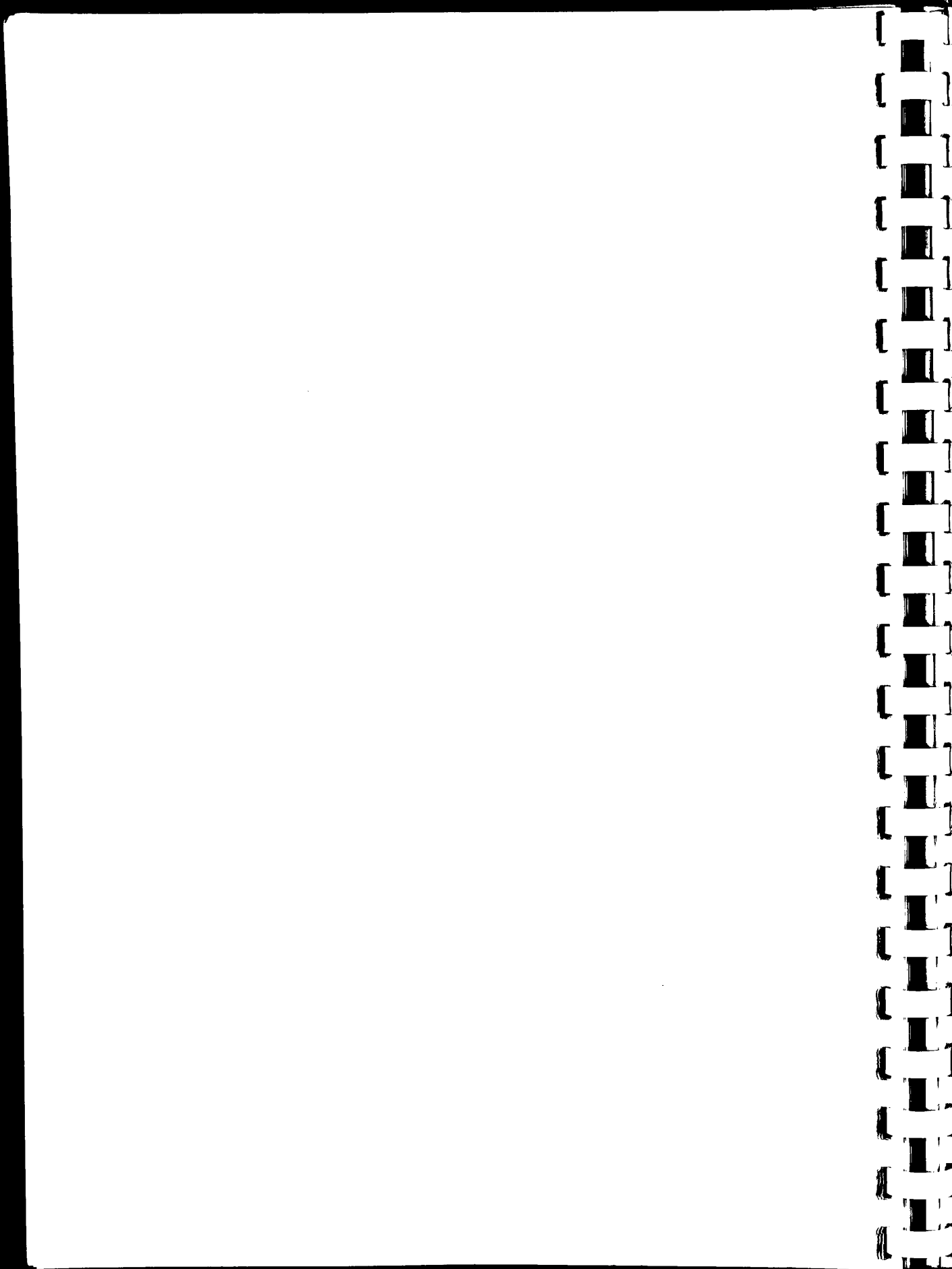
February 1978

M A Gerrard
Secretary



SECTION 4

ADMINISTRATIVE INFORMATION



KING'S FUND CENTRE COMMITTEE

The following are the members of the King's Fund
Centre Committee:

Professor Ian McColl MS FRCS (Chairman)

A J Brooking Esq MA FHA

Raymond T Clarke Esq OBE MA JP

Miss M A Day SRN

W G Harding Esq FRCP FFCM DPH

M G Lillywhite Esq

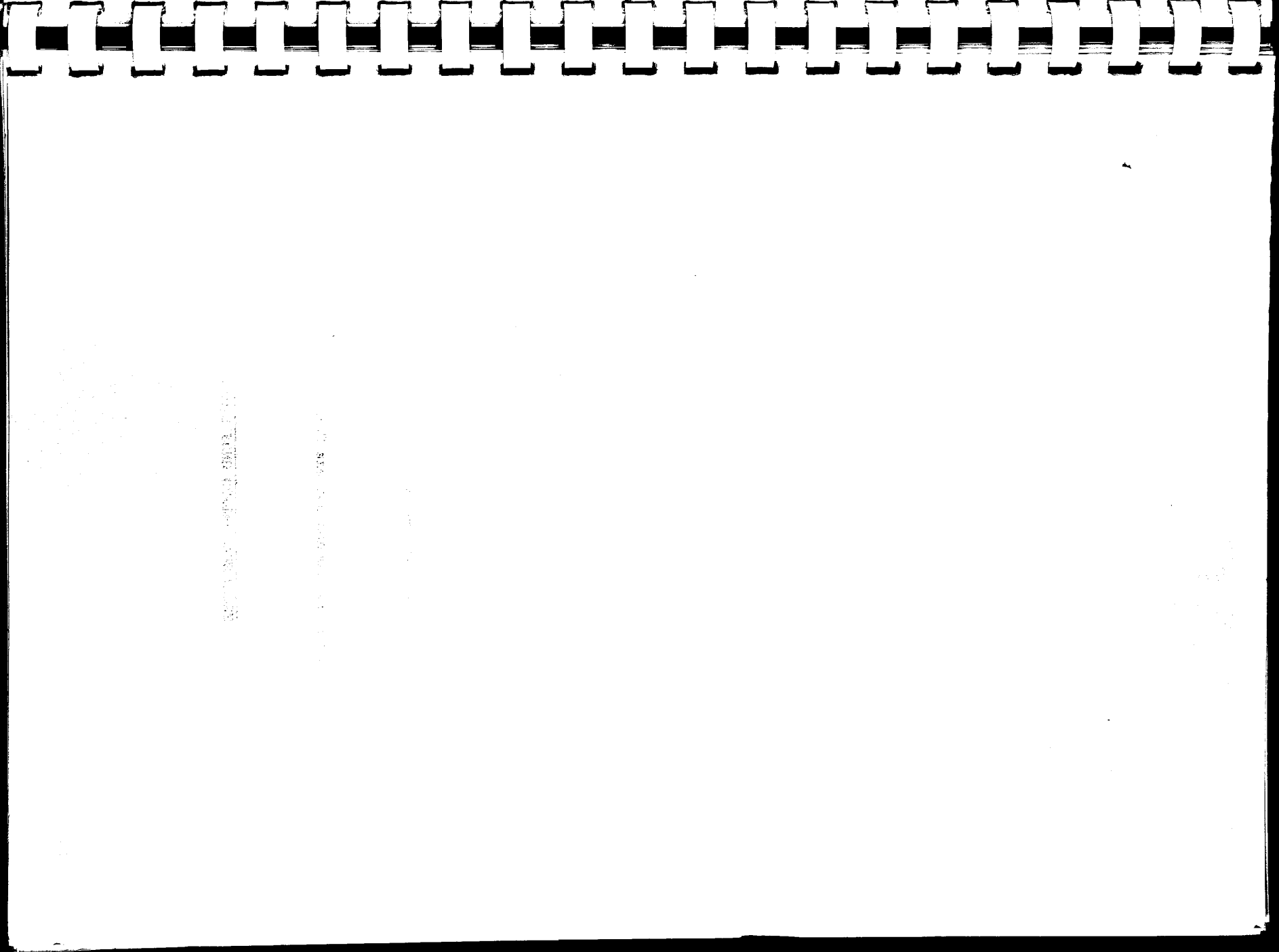
D C Ower Esq TD MB BS DObstRCOG

John Stevens Esq MA MSc FRCGP

Miss Rosemary Stewart PhD MSc(Econ)

Miss J M Wheeler BA SRN SCM RNT

February 1978



KING'S FUND RESEARCH AND DEVELOPMENT COMMITTEE

The following are the members of the King's Fund Research and Development Committee.

Professor Ian McColl MS FRCS (Chairman)

J L T Birley Esq MRCP DPM

Sir Robin Brook CMG OBE

Professor George W Brown BA PhD

Miss Oriole Goldsmith MA FHA

R Himsworth Esq MD MRCP

Sir Francis Avery Jones CBE MD FRCP

Dr S R Lelean PhD SRN CMB

Miss Ruth Levitt

R L Lindon Esq MRCS LRCP FFCM DPH DCH

Robert Maxwell Esq MA ACMA JP

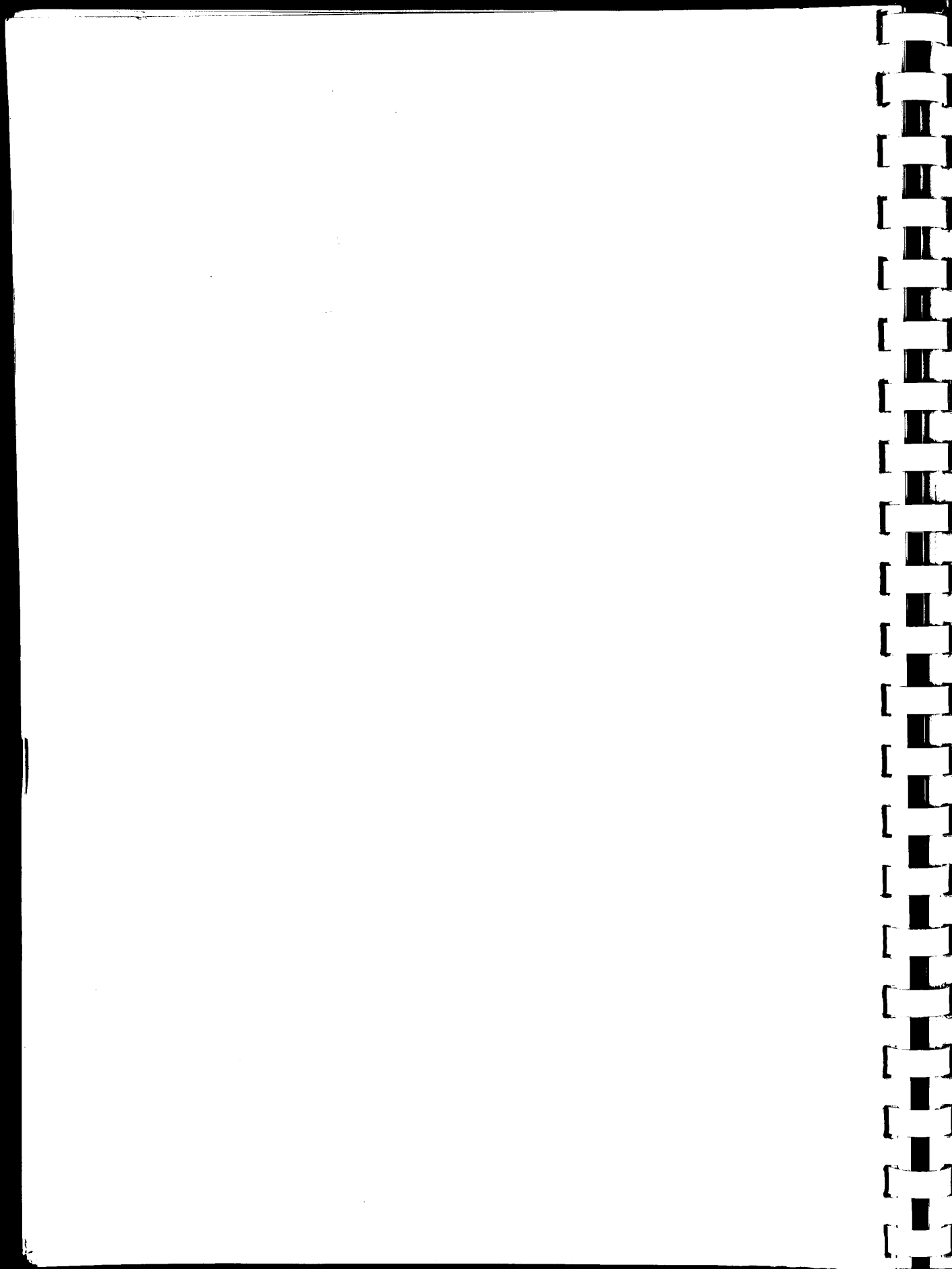
Professor D C Morrell MRCP FRCGP

S J Steele Esq MA MB BChir FRCOG

Miss Rosemary Stewart PhD MSc(Econ)

Peter Westland Esq

February 1978



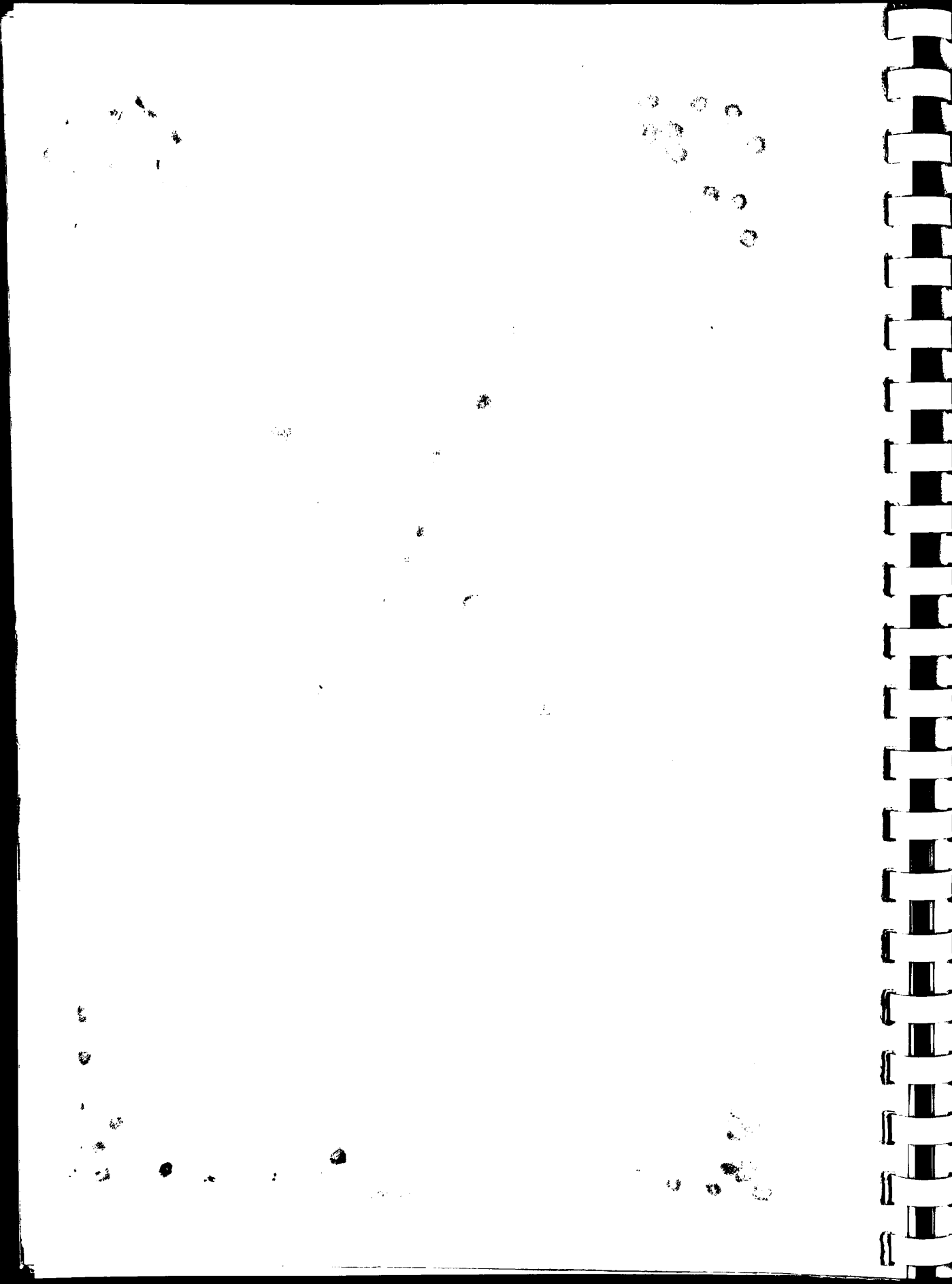
STAFF OF THE CENTRE

The following are the staff on the establishment of the King's Fund Centre as at 31st December 1977.

Mr W G Cannon MA FHA	Director
Miss H O Allen BA SRN SCM RNT	Assistant Director
Mr D J Downham MBE DMA FHA	Assistant Director (Part time)
Mr D M Hands MPhil FHA AMBIM	Assistant Director
Mr K Morton BA FHA	Assistant Director
Mrs W M Arnett-Rayson SRN RFN	Project Officer (Physical Handicap)
Mrs S D Albon BA	Information Assistant
Mrs M E Aston	Conference Secretary
Mrs R Bullen	Assistant Telephonist/Receptionist
Miss E Barclay	Director's Secretary
Mr R G Bennett	Information Officer
Mrs C Bonnet	Secretary (Long Term Care Team)
Mrs F Burke	Kitchen Assistant
Mr A F J Chidgey	Administrator
Mrs S Cook BA	Library Assistant
Mrs R Crawford	Multilith Operator
Mr S E T Cusdin OBE DSc AADip FRIBA	Architectural Advisor
Mrs H G Edwards SRN	Nursing Officer
Mr J Elliott	House Porter
Mr D G Ewbank	Designer-Draughtsman
Mrs M E Gordon BA(Hons) AIA	Assistant Librarian
Miss D M Irish	Project Assistant
Mr W K Irvine	Caretaker
Miss E J R Kydd LHCIMA	Catering Officer
Miss M Lewis	Cashier/Accounts Clerk
Mr H W J Lord	Periodicals Processor
Miss I Manlow	Cook
Miss C A Martin	Clerk/Typist
Dr M McCarthy MA MSc MRCP MFCM	Project Officer
Mrs M McEwan	Library Assistant (Part time)
Miss M O'Donoghue	Receptionist/Telephonist
Mrs J Rush SRN Dip Soc	Project Officer Mental Illness and Mental Handicap
Miss R V Sharpe	Administrative Assistant
Miss K B Sayer BA MSc	Project Assistant
Miss P Tawn	Miss Allen's Secretary
Mr A J Thorne	House Engineer/Technician
Mr J Tyson	Kitchen Porter
Mrs I Vaughan	Waitress (Part time)
Mrs D Walsh	Waitress (Part time)
Mr J L Webster	Assistant House Engineer
Mrs J M B White AIA	Librarian
Miss A F Whittaker	Project Assistant
Miss L Wood	Assistant Catering Officer

Other Organisations

Centre on Environment for the Handicapped	3 staff
International Hospital Federation	10 staff
K & Publications Department	3 staff
Medical Services Study Unit	3 staff
National Council for Community Health Councils	5 staff
Spinal Injuries Association	3 staff



CONFERENCES, MEETINGS AND VISITS - AUGUST/DECEMBER 1976 & 1977

The statistics below give details of visitors who have come to the Centre in organised groups, as distinct from individual visitors, since the opening of the new Centre at Camden on 9 August 1976. The attached papers give further information about the conferences and meetings held during the period August/December 1976 and in 1977, and about the groups of visitors who came to the Centre during this period.

	<u>Working Days</u>	<u>No of Groups</u>	<u>No of People</u>
1976 (Aug-Dec)	108	159	3,819
1977	253	481	13,075
Total	361	640	16,894

Below is shown a broad classification of the groups who made use of the Centre during August/December 1976 and in 1977.

	<u>Aug/Dec 1976</u>	<u>1977</u>
<u>Conferences and meetings</u> organised by the Centre	37	117
<u>Working parties, committees and projects</u> with which the Centre is directly concerned	25	53
<u>Groups of nurses</u> visiting the Centre on study days	4	7
<u>Groups of other staff and students</u> visiting the Centre on study days	15	23
<u>Groups of overseas visitors</u>	4	19
<u>International Hospital Federation</u> overseas course on 1-day sessions at the Centre	-	22
<u>Other organisations</u> using the facilities of the Centre for their own purposes	74	240
Total	159	481

Overleaf there is shown a list of groups visiting the Centre during a typical month. Detailed figures have not been recorded for individual visitors but there are about 3,000 in a full year.

CONFERENCES, MEETINGS AND VISITS - NOVEMBER 1977

88

DATE	TIME	ORGANISATION	NUMBER
1	10.00	Institute of Practitioners in Work Study Organisation & Methods	91
	2.00	National Association of Community Health Councils	6
	2.30	West London College Library School Students	15
2	9.30	Institute of Practitioners in Work Study Organisation & Methods	87
	12.30	Nursing Education	12
	2.00	King's Fund Research & Development Committee	18
3	10.00	University of Birmingham - Social Services in Rural Areas	18
	1.00	Organisation of Hospital Clinical Work Working Party	15
4	10.00	London Boroughs Training Committee - Nurses in Committee	90
5	10.00	Federation of Mental Health Workers	10
7	10.45	Editorial Board - King's Fund News	7
8	12.00	Child Development Foundation Course Working Party	6
	6.00	Paintings in Hospitals Reception	35
9	9.45	London Social Services Research Group	66
	12.00	Preparing Professionals to Work with Volunteers Working Party	12
10	10.00	Provision of Transport to Outpatient Departments & Day Hospitals - Problems & Possibilities	106
	12.00	Study Group on Information for Nurses	12
	2.00	Society of Clinical Psychiatrists	15
11	10.15	Visitors from Germany	28
	10.00	British Health Care Export Council	11
	10.00	National Association of Community Health Councils	4
	12.00	Administrators Development Course	8
12	10.30	National Association of Teachers of the Mentally Handicapped	10
	10.30	Institute of Home Help Organisers	22
15	12.00	British Health Care Export Council	17
	12.15	Inner London AHAs Bi-monthly Liaison Meeting	8
16	2.00	Regional Librarians Group/International Hospital Federation Working Party	8
	9.30	APMH Committee Meeting	14
	10.00	Society for the Study of Gambling	20
	10.15	Visitors from Germany	10
17	10.30	National Association of Community Health Councils	8
	2.00	Association of Charity Officers	60
18	10.00	National Association of Voluntary Help Organisers	53
19	2.00	Institute of Home Help Organisers	20
22	10.00	Nursing Management Audit	100
	10.00	National Association of Community Health Councils	6
	4.30	Society for the Advancement of Medical Engineering	10
23	9.30	King's Fund College Administrators Development Course	20
	10.00	Management Course for Physiotherapy Staff - Whittington Hpl.	20
	12.00	Campaign for the Mentally Handicapped	8
24	10.00	London Health Services Research Group	92
	10.00	Management Course for Physiotherapy Staff - Whittington Hpl.	20
	10.45	Visit of District Domestic Services Managers	6
	12.00	Visitors from Japan	17
25	9.45	Health Services Manpower Review	33
28	11.30	KFC/National Childrens Bureau	8
	12.30	Visit of the Oklahoma State Association	15
29	10.00	Community Physicians ("The Comedians")	21
	10.00	Computers & The Strategic Use of Resources	37
	10.30	The Institute of Hospital Engineering	15
30	9.30	King's Fund College Senior Management Course	22
	10.30	Patients as People	12
	10.30	Maintenance of KFC Plant	8
	12.30	Training Ward for Ward Sisters' Steering Committee	10
	2.00	British Health Care Export Council	96

(55 groups - 1478 people)

The following were amongst the topics discussed at conferences and meetings organised by the Centre during the period August/December 1976 and in 1977.

Large conferences

LONG TERM CARE

Mental Handicap

Audio visual materials in mental health education
 Living in hospital
 Mental handicap in general practice
 Mental handicap and the Court Report
 Physiotherapy for the mentally and multiply handicapped
 Rehabilitation for the mentally ill
 Services for mentally handicapped children
 Special care for mentally handicapped people

Long Term Care

Clothing managers workshop
 Community transport for elderly disabled people - problems and possibilities
 Identification of problems of the hearing impaired adult
 Provision of transport to outpatient departments and day hospitals -
 problems and possibilities
 Study day for staff from units for the disabled
 Supply and maintenance of equipment for the disabled
 The contribution of the volunteer in the provision of information for patients
 The creative arts in hospital
 The patient and the creative arts

EDUCATION & TRAINING

Aids to ward management - psychiatric wards in general hospitals
 Aids to ward management and patient care
 A crisis in communication
 Caring for infants in special care units
 Caring for patients at home
 Communication between patients, Patient Associations and general practice
 Nursing education
 Patients and staff
 The use and preparation of volunteers in the reorganised health service
 Research & nursing education
 Research & nursing - preparation of tutors
 The future of nurse education

MANAGEMENT, PLANNING AND ORGANISATION

Application of health services research seminar - cost and quality
 Being an outpatient
 Computers and the strategic use of resources
 Emerging pattern of employee participation
 Involvement of general practitioners in the organisation of hospital
 clinical work
 Management training
 Medical manpower problems affecting the organisation of clinical work
 in hospital
 Nursing management audit
 Planning and priorities in health
 Planning from the district perspective
 Progress on joint care planning
 Study day on survey methods for community health councils
 Value for money in health building

OTHER TOPICS

Clinical pharmacy
 Design and medical equipment
 Medical services for offenders
 Orthoptic appliance services
 The path to dental health
 Walk-in clinics for young people
 Working party on NHS libraries and information services

CENTRE LUNCH TALK

The violent patient in hospital : Dr. J.A. Whitehead

Small meetings

Allocation of nurses in training	2 meetings
Audio visual aids	
Audio visual presentation on laminated glass	
Campaign for the mentally handicapped	3 meetings
Child development foundation course working party	
Combined training venture working party	5 meetings
Communication between nurses in centres of theory and practice	3 meetings
Computer meeting	
Counselling - helping relationships in nurse training	
Counselling and communication	
Cross infection working party	
Devolution	
Discussion on visit to Herrison hospital psychiatric services	
Discussion on joint care planning conference	
Equipment for the disabled	
Fire precautions	
General practice premises	2 meetings
Health policy discussion group	
Health service planning academics	
House style	
Institute for operational research proposed project	
King's Fund Centre/National Childrens Bureau	2 meetings
King's Fund Centre Committee	3 meetings
King's Fund Emergency Bed Service Committee	
King's Fund Estates & Finance Committee	
King's Fund Management Committee	
King's Fund newsletter	4 meetings
King's Fund publications panel	4 meetings
King's Fund Research & Development Committee	4 meetings
Library Association exhibition committee	2 meetings
Living in hospital	2 meetings
Long term care	2 meetings
McMillan Films proposed project	
Maintenance of KFC plant	
Medical records officers project	3 meetings
New King's Fund Centre	2 meetings
Nursing education	
Nursing management audit advisory group	5 meetings
Nurses reporting on patients working party	
Organisation of hospital clinical work working party	13 meetings

Patients and staff working party	6 meetings
Patients as people	
Performance, policies and priorities in medical care	3 meetings
Preparing professionals to work with volunteers	
Project discussion	2 meetings
Psychiatric surveys in large hospitals	3 meetings
Psychiatric administrators	
Quarterly meeting	4 meetings
Research objectives	
Retirement Fellowship	2 meetings
RHA librarians equipment for the disabled publications committee	
St. Crispin Hospital pre conference meeting	
Training for ward sisters project steering committee	3 meetings
Study group on information for nurses	2 meetings
Walk-in clinics	

Groups of overseas visitors

Belgium	Japan (4 groups)
Canada (2 groups)	Portugal
Germany (3 groups)	Sweden (3 groups)
Italy	USA (7 groups)

The 1977 course for hospital administrators from overseas (32 members from 20 countries) attended 42 half-day sessions at the Centre.

Groups of nurses

The following groups of nurses visited the Centre on study-days and learn about the activities of the Centre.

Guy's Hospital	Northwick Park Hospital
Hackney Group	St. Bartholomew's Hospital (2 groups)
London Hospital	St. Mary's Hospital, Paddington
Medway Hospital (2 groups)	

Groups of other staff and students from:

Administrators of Independent & Kindred Hospitals
 Administrators Development Course
 Art for the Elderly Teachers
 Art Teachers - Goldsmith College
 Cambridge College of Further Education
 Department of Health & Social Security Library Staff
 District Domestic Service Managers
 Emergency Bed Service
 King's Fund College National Trainees
 Kingston College Midwives Tutors Course
 Lewisham Health District
 London School of Hygiene
 Manchester Library School Students
 North East Thames RHA Trainees

Polytechnic of North London, School of Librarianship
 Polytechnic of North London, Medical Architecture Research
 Unit Course
 Polytechnic of North London - State University of New York
 Students
 Polytechnic of the South Bank
 Rcn Advanced Nursing Administrative Course
 Royal College of Midwives
 Royal Dental Hospital
 West London College Library School Students

Press conferences

British Dental Health Foundation
 Design Council - 1977 Medical Equipment Award Winners
 Disabled Living Foundation
 Health Needs Help

Receptions

Area Health Authority Chairmen and Team Officers,
 North West Thames RHA
 Association of Assistant Librarians
 Brian Brookes Memorial Fund
 British Health Care Export Council
 Farewell reception for Miss J B Craig
 Farewell reception for Mr S G Wakeling
 Horseshoe Club
 Hospital Discussion Group
 Housewarming - New King's Fund Centre
 Housewarming for King's Fund Head Office, College
 and Emergency Bed Service Staff
 International Hospital Federation
 King's Fund General Council
 King's Fund Management Committee
 King's Fund Retired Members
 Official Opening of the King's Fund Centre by
 HRH Princess Alexandra, The Hon Mrs Angus Ogilvy GCVO
 Overseas Course
 Paintings in Hospital
 Retirement of Miss R Hubback, Camden Social Services
 Retirement of Mr G Weston, North West Thames RHA
 Secretaries of Outside Organisations

Outside organisations using the King's Fund Centre for their own meetings

Action on Smoking & Health
 Action Learning Projects Int. Ltd.
 Alternative Society
 Area Dental Officers
 Associated British Hospital Equipment
 Association for Professions for the Mentally Handicapped
 Association of Area Medical Officers
 Association of Assistant Librarians
 Association of Charity Officers
 Association of Community Physicians
 Association of Health Sector & Unit Administrators

Outside organisations (continued)

Association of Home Dialysis Administrators
Association of Hospital Secretaries
Association of Independent Hospitals
Association of Medical Records Officers
Association to Combat Huntington's Chorea
Bliss Classification Association
Breakthrough Trust
British Association of Social Workers
British Association for Service to the Elderly
British Dietetic Association
British Health Care Export Council
British Heart Foundation
Brunel University
Central Council for the Disabled
Central Sterilising Club
Centre on Environment for the Handicapped
Churches' Council on Gambling
College of Speech Therapists
Construction Industry Information Group
Council for the Education & Training of Health Visitors
Council for Professions Supplementary to Medicine
Department of Health & Social Security
Design Council
Disabled Living Foundation
Federation of Mental Health Workers
Greater London Home Help Organisers
Handcrafts Advisory Association for the Disabled
Harperbury Community Health Council
Health Education Council
Health Services Manpower Review
Horseshoe Club
Inner London Area Health Authorities
Institute of Home Help Organisers
Institute of Hospital Engineering
Institute of Practitioners in Work Study, Organisation & Methods
International Epidemiology Association
International Hospital Federation
King's Fund College
Library Association
London Boroughs Training Committee
London Group of Social Workers with the Deaf
London Health Services Research Group
London Medical Group
London Social Services Research Group
London Social Services Training Officers Group
London Teaching Hospitals - Management Services Unit
Medical Services Study Group
MIND/NAMH
National Association of Health Advisers
National Association of Health Authorities
National Association of Industrial Therapy Managers
National Association of Teachers of the Mentally Handicapped
National Association of Voluntary Help Organisers
National Bureau for Handicapped Students
National Council for Community Health Councils
North West Thames RHA

Outside organisations (continued)

One-to-One Project
Oxford Regional Librarians
Personal Social Services Council
Polytechnic of the South Bank
Pre-Retirement Association
Productivity & Management Services Ltd.
Ravenswood Circle
Regional Health Authority Librarians
Registered Nursing Homes Association
Renal Society
Royal College of Nursing
Royal College of Physicians
Sign Language for the Handicapped
Social Welfare Commission of the Catholic Bishops Conference
Society for the Study of Gambling (formerly Churches Council
on Gambling)
Society for the Advancement of Medical Engineering
Society of Clinical Psychiatrists
Spinal Injuries Association
SPOD (Sexual Problems of the Disabled)
Toy Libraries Association
University College Hospital
University of Birmingham
Volunteer Centre
Whittington Hospital

RUNNING COSTS OF THE CENTRE

The following is a summary of the estimates approved for the Centre by the King's Fund Management Committee for the year to 31 December 1977.

Expenditure

Salaries	238,725	
Lecture Fees	1,500	
Wages - Household	17,000	
Rents, Rates and Insurance	123,000	
Heating and Lighting	16,000	
Household Supplies Repairs and Renewals	19,750	
Travel Subsistence and Miscellaneous	6,250	
Office and Tutorial Supplies	7,000	
Telephone and Postage	16,750	
Publicity	1,000	
Office Furniture and Equipment	13,000	
Periodicals, Books etc	4,500	
Exhibition Expenses	4,500	
Catering	21,500	
		490,475

Less Receipts

Sale of Books and Publications	2,500	
Conference Fees etc	17,500	
Rents etc	250	
Contributions - DHSS	140,000	
- RHA	30,000	
		190,250
		300,225

February 1978

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THE NATIONAL ARCHIVES COLLECTS AND PRESERVES THE RECORDS OF THE FEDERAL GOVERNMENT OF THE UNITED STATES OF AMERICA

RECORDS OF THE NATIONAL ARCHIVES

King's Fund



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